BSES

BSES Yamuna Power Limited

NEW CONNECTION SERVICE(S) FORM

Please fill in the form in CAPITAL Letters (Please √ on the Appropriate Box), refer respective section of user manual

Paste (Do not staple) self-attested passport size photograph of consumer/authorized signatory in case of a firm

REQUEST NO.

Section 1. Applicant Details (Fill as applicable)

1a. Name of Applicant (specify as mentioned in proof of photo identity applicable for individual) / Organization Name (applicable for Organisation)

F I R S T M I D D L E L A S T

1b. Additional Details (Applicable for Individual)

Title ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Others (Please Specify) …….....…..

Male/Female M F Others Date of Birth D D M M Y Y

Father's/Husband's Name Mr. F I R S T M I D D L E L A S T

Mother's Maiden Name Mrs F I R S T M I D D L E L A S T

1c. Additional Details (Applicable for Organisation)

Name of Authorized Signatory F I R S T M I D D L E L A S T

Designation of Signatory

Type of Organization (Refer Section 1c of New Connection Application Manual) Date of Incorporation D D M M Y Y

Section 2. Address

2a. Communication Address (applicable for Individual) and Registered Address (applicable for Organisation) / Billing / Landlord Address

House No.

Building Name

Street

Area PIN 1 1 0 0

Landmark

Mobile Landline

Email @

Please provide your contact details to help us serve you better

2b. Premises Address at which Connection is required

House No.

Building Name

Street

Area PIN 1 1 0 0

Landmark

Mobile Landline

Email @

Section 3. Category

3a. Category for Electricity Usage (As per applicable Tariff Schedule)

i	Domestic Category-Residential/Hostels/Hospitals/Educational Institutions/Religious/Charitable/Others		vii	DJB	
ii	Non Domestic - Banks/Chemist/Tailors/Others		viii	DIAL	
iii	Industrial		ix	Railway Traction	
iv	Agricultural		x	DMRC	
v	Mushroom		xi	Advertising	
vi	Public Lighting		xii	Temporary Supply (Refer Annexure 1)	
			xiii	Charging For E-Rikshaw	

Date D D M M Y Y

Signature of Applicant/Authorized Signatory

BSES

BSES Yamuna Power Limited

REQUEST NO. ☐☐☐☐☐☐☐☐☐☐☐☐☐

3b. **CONNECTION SERVICE REQUIRED**

NEW CONNECTION	EXISTING CONNECTION	BILLING TYPE
☐ PERMANENT CONNECTION	☐ RECONNECTION (DORMANT)	☐ PRE-PAID
☐ TEMPORARY		☐ POST-PAID

3c. **Type of Area**

☐ Govt. House / DDA Flat / CGHS Flat ☐ Jhuggi Jhopri Cluster ☐ Others (Please Specify).....

Type of Premises

☐ Owned ☐ Rented/Lease ☐ Company Provided ☐ Govt. Provided ☐ Others

Section 4. GENERAL PARTICULARS

4a Purpose/usage of new connection - Refer to Section 4 of Application Manual and mention relevant Code here ☐☐☐☐ and

Mention Description of purpose/usage as mentioned in Section 4 of Application Manual here _____

4b Meter Choice ☐ BSES Meter ☐ Applicant's Meter

4c Desired Load (kW/kVA) ☐☐☐☐ Voltage Level ☐ Phase ☐

4d PAN Number (if available) ☐☐☐☐☐☐☐☐☐☐

4e Aadhar/Voter ID/Passport No (if available). ☐☐☐☐☐☐☐☐☐☐☐☐

Section 5. List of documents attached

5a	Identity proof submitted along with this application form	
	If applicant is a person (tick any one)	
i	Electoral Identity card	
ii	Passport	
iii	Driving licence	
iv	Ration card having photograph	
v	PAN card	
vi	Aadhaar card	
vii	Photo identity card issued by any government agency	
	If applicant is an organization (if applicable)	
i	Certificate of incorporation/registration issued by the Registrar	

5 b	Proof of ownership or occupancy of premises for which	
i	Certified copy of title deed	
ii	Certified copy of registered conveyance deed	
iii	GPA	
iv	Possession letter	
v	Rent receipt / Lease agreement along with no objection certificate and proof of ownership of landlord	

Date D D M M Y Y

Signature of Applicant/Authorized Signatory

Acknowledgment

Documents Received :

Ownership Proof: _____

Address Proof: _____

Others: _____

Request No. ☐☐☐☐☐☐☐☐☐☐☐☐☐

Signature of BYPL Representative **Name**

Designation **Employee ID**

1. For all queries related to Billing, Metering and New Connection or complaint relating to power supply, corruption or theft, please contact BYPL Call Centre 39999808
2. Once message about Demand Note is received, you can download same from BSES Website www.bsesdelhi.com
3. Do not make any cash payment to any BYPL representative except at the cash counters at BYPL Division offices.

BSES

Declaration

BSES Yamuna Power Limited

REQUEST NO. | | | | | | | | | | | | | |

I_____son/daughter of_____resident of_____ _____ (hereinafter referred to as 'Applicant' which term shall mean and include executors, administrators, heirs, successors and assign) do hereby swear and declare as under

Or

The _____, a company incorporated under the provisions of the Companies Act, 1956 or as amended, having its registered office at _____(hereinafter referred to as "Applicant", which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns), through its Authorised representative Mr. _____, do hereby swear and declare as under:

Or

A Sole proprietorship/ a partnership firm having its office at_____(hereinafter) referred to as the applicant which unless the context otherwise provides includes its successors and assigns), through Mr. _____, who is a partner or an authorized representative do hereby swear and declare as under :

THAT the Applicant is a lawful occupant of the premises at_____(hereinafter the "Premises").

THAT the Applicant has requested the licensee to provide a service connection at the above-mentioned premises in the Applicant's name for the purpose mentioned in the application form.

THAT in furnishing the present Declaration, the Applicant has clearly understood that should any of the statements in this declaration prove to be false or incorrect at any later stage, the licensee shall be within it's lawful rights to disconnect supply to the premises without any prior notice and proceed to adjust electricity supply dues payable by the applicant against consumer security deposit and / or recover the same in accordance with Law.

THAT the Applicant has complied with all requirements under all statute for the time being in force and the Applicant himself/herself shall be held legally responsible for any issue arising out of any such noncompliance for which the licensee may initiate action in accordance with applicable law.

THAT I, the Applicant hereby agrees and undertake:

1. That in case the applicant is not the sole owner of the premises, no objection certificate for seeking electricity connection from the co-owner has been obtained.
2. To indemnify the licensee against all proceedings, claims, demands, costs, damages, expenses that the licensee may incur by reason of a fresh service connection given to the Application.
3. That to the best of applicant's knowledge, all electrical works done within the premises are as per Central Electricity Authority (Measures relating to Safety and Electricity Supply) Regulations, 2010 as amended from time to time.
4. That the Internal Wiring at the premises has been tested by a Licensed Electrical Contractor or and the Test Certificate is available with the applicant.
5. *That the building has been constructed as per prevalent building Bye - Lows and the total height of the building does not exceed 15 (fifteen) meters on the date of seeking service connection.

   Or

   *That the building has been constructed as per prevalent building Bye-Laws and the total height of the building is more than 15 (fifteen) meters and Fire Clearance certificate No. .....dated.....is available with the applicant.
6. *That there is a provision of lift in premises and the applicant has obtained the lift fitness certificate No. .....dated..... from the Electrical Inspector for the lift in the said premises and the same is available with the applicant.
7. That the applicant has applied for the correct category of tariff as per the applicable tariff schedule. For either of the following categories of connection, the applicant has the relevant documents available with him.

   * Applicable for selected consumer category

   a. Industrial

   Valid Industrial License/Factory License/Lal Dora Certificate in case of rural village

   b. Agricultural Consumers

   i. Certificate of Residence from Block Development Officer

   ii. No Objection Certificate from Development Commissioner / Block development Officer Delhi Jal Boar for tube wells

   c. Non-Domectic for Khokhas and Temporary Structure

   i. Teh Bazaari Receipt Number

   ii. No Objection Certificate for Khokha/Temporary Structure for single delivery supply
8. The above referred applicable documents indicated at various points are available with me and can be inspected by the Licensee at any time. In case of any failure to produce the same, the licensee may disconnect the connection granted owing to such failure, reluctance on my part to produce/allow the inspection of said documents.

Signature of Applicant

9. That I will provide a copy of any of above applicable documents to the licensee pursuant to request of any external government agency, judicial forum of any other authority seeking such information.
10. That my industry/trade has not been declared to be releasing obnoxious hazardous/pollutant by any government agency and that no orders of any court or judicial authority would be breached by running of my industry/trade or granting any electricity connection to the same. The licensee is indemnified against any loss accrued by the applicant on this account.
11. The applicant further agrees to indemnify and hold harmless, the licensee, in case of any injury or incident on account of any fault in electrical work in the premises. The licensee shall not be liable for any mishap or incident occurring at the premises to the applicant on account of any faulty/defective/inferior quality wiring at the premises for which the connection is being applied.
12. To pay the electricity consumption bills and all other charges at the rates set out in the licensee's Tariff Schedule and miscellaneous charges for supply as may be in force from time to time, regularly as and when the same becomes due for payment.
13. To deposit the additional security deposit and additional service line cum development (SLD) charges, if any from time to time based on the prevailing Orders/rules, directions and Regulations of the Commission.
14. To abide by the provisions of the Electricity Act, 2003, all applicable laws, conditions of Supply/Tariff Orders and any other Rules or Regulations as may be notified by the Commission, as applicable from time to time. (please refer note).
15. The licensee shall be at liberty to adjust the electricity consumption charges due/outstanding along with any other charges against the Consumer Security Deposit paid by the Applicant, in the event of termination of the agreement prior to expiry of the contracted period or in case of any contractual default as per provisions of regulations/rules/orders/directions of the Commission.
16. That s per Delhi Electricity Supply Code and Performance Standards, 2007 or as amended from time to time, I shall provide suitable and adequate space for installation of the meter/electrical equipments where the licensee may have ready access to the same.
17. To allow clear and un-encumbered access to the meters for the purpose of meter reading and its checking etc.
18. That the Applicant would let the licensee disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of a legally binding directive by Statutory Authority (ies) to effect such an order, This shall be without prejudice to any other rights of the licensee including that of getting its payment as on the dat of disconnection.
19. All the above declaration given by the Applicant shall be constructed to an Agreement between the licensee and the Applicant.

Note: Applicable laws but not limited to shall include the following :

1. **In case the location of the premises where connection is being sought does not conform to the minimum permissible distance from a HT Line, the applicant shall be solely liable for any direct and /or indirect loss (including life and property) in case of any damage/ accident in the premises due to the HT Line.**
2. **Every charge of electricity/ any other sum + other than such charge for electricity due and payable to Licensee which remained unpaid by erstwhile owner/occupier of the premises/land shall be recoverable from the applicant. The said other sum would also include any bill raised towards theft of energy/ misuse charges.**
3. **As per DERC supply code 2017, Earth Leakages Protective Device(ELCB) installation is mandatory for all type of Electricity connections and applicant has installed the ELCB in accordance with the regulation.**
4. **In case of receipt of reference from the concerned land owning / law enforcing agency regarding sealing/ demolition/ vacation of Premises and /or in case where any suit is filed against the Licensee on account of giving supply to the Premises, Licensee is authorized to disconnect the supply of electricity without any further notice.**
5. **The applicant shall provide adequate space of prescribed design for housing the electrical equipment's etc. to be installed by the Licensee and also provide certificate from Electrical Inspector in case of HT connection as applicable under Central Electricity Authority (Measures relating to safety and Electric Supply) Regulations 2010.**

Signature of Applicant
Name of the applicant

SIGNED AND DELIVERED
In presence of witness

Name of Witness

*Delete whichever is not applicable

Date D D M M Y Y

BSES

NEW CONNECTION SERVICE(S) MANUAL

BSES Yamuna Power Limited

REQUEST NO. | | | | | | | | | | | | |

(Not to be submitted with Application. To be retained by Applicant)

Introduction

This manual helps you with applying to BYPL for a permanent new electricity connection of load up to 45 kW, if you are a private / non - Govt. applicant. As an Applicant for such a connection, you need to fill up the following forms and submit specified documents as part of your application.

Official Forms of BYPL to be filled and submitted by the applicant (for all applications) :

1. New Connection Application cum Information Form for Permanent LT Connection along with self-attested passport size colour photograph of the applicant / authorized signatory (applicable in case of organisation) pasted on the form
2. Declaration Supporting documents to be submitted by the Applicant (for all applications) :
   1. Copy of Proof of Identity of the applicant in whose name the connection is applied for
   2. Authorization in favour of signatory (applicable in case of organization)
   3. Copy of Proof of lawful ownership/occupancy of the premises for which the connection is applied for, in the name of the Applicant.
   4. Copy of proof of photo identity of the authorized signatory (applicable in case of organisation)

General Instructions :

1. All official forms of BYPL are free of cost.
2. In case where a copy of certain document has to be submitted, the Applicant needs to produce the original documents for verification by BYPL representative at the time of submission; the original documents must be retained by the Applicant. The copy submitted to BYPL must be self-attested by the Applicant.
3. The Applicant's photograph should be self-attested.
4. Applicant should insist on checking the Identity Card of BYPL representatives visiting his premises.
5. All payments should be made only against computerized Demand Note(s), and receipt thereof must be obtained and kept safely by the applicant. In case of any complaints of harassment or corruption, please report on Helpline No. : 39999808.
6. Applicant should pay the Demand Note amount within the stipulated time at the cash counter only, at the Division Offices/ Payment Counters. Please note that Payments of amount of Rs. 4000/- & above should be made by way of D. D./Pay Order payable at Delhi/New Delhi in favour of BSES Yamuna Power Limited.

Section 1: Applicant Details

1a. Please specify applicant name as in the proof of identity of the applicant / organization.
1b. Please fill details as applicable.
1c. Please refer to this section and fill the applicable code in Section 1c. of the Application Form

Code	Type of Organization
1	Company registered under the Indian Companies Act 1956
2	Society registered under Societies Registration Act 1860
3	Trust whose trust deed is executed under the Indian Trusts Act 1882
4	Partnership whose partnership deed is executed under the Indian Partnership Act 1932
5	Proprietorship

Name of Authorized Signatory: Please specify applicant name of authorized signatory as it appears in the proof of identity of the signatory. Name of signatory cannot be a joint name, please mention a single individual's name only.

Charges payable for New Connection

The charges payable by you to BSES for New connection depends on the Tariff Category and sanctioned load :

(i) Advance Consumption Deposit/ Security Deposit depending on your Sanctioned load and tariff category, as specified in Table 1 below:

Table 1

S. No.	Category	Amount (Rs. / kW)
1	Domestic (i) Upto 2kW	600
	(ii) Above 2kW upto 5kW	900
	(iii) Above 5kW	1200
2	Non-Domestic	4500
3	Industrial	4500
4	Agriculture	300
5	Public Lighting	3000
6	Railway, DMRC, DIAL, DJB	3000
7	Mushroom Cultivation	600
8	Advertisement and Hoardings	4500
9	Temporary Connection:	assessed for a period of **twice of the days applied** for temporary connection or a period of **two months** whichever is lower
10	Charging Station for E-Rickshaw/E-Vahicles	2500

Source: Table 2, Delhi Electricity Supply Code and Performance Standards Regulations 2017

(ii) The normative SLD charges shall be payable by the applicant for taking new electricity connection at LT supply for the connections upto 200kW/215 kVA as under:

Sl No.	Type of Area	Sanctioned Load	Amount (Rs.)	Road Restoration charges(If Applicable)	Total
1	2	3	4	5	6
(i)	Electrified Area	Upto 5KW	Rs. 3000	Actual RR charges for Service line	4+5
(ii)		More than 5 kW and Upto 150kW	(Rs. 3000+Rs.500 per kW or per kVA as the case may be for load beyond 5kW), limited to a maximum of Rs. 25000/-	Actual RR charges for Service line	4+5
(iii)		More than 150kW to 200kW/215kW	Rs. 25000+Rs.400 per kW or per kVA as the case may be for load beyond 150kW	Actual RR charges for Service line	4+5

Source: Table 4, Delhi Electricity Supply Code and Performance Standards Regulations 2017

Instructions for completing the New Connection Application cum Information Form for Permanent LT Connection

Section 4 : General Particulars

4a: Details about purpose / use of electricity for which the connection is applied for

Please refer to the table below and depending on the purpose / use, for which a new connection is required, specify the applicable code and description in Section 8 of the Application-cum-Information Form.

Code	1. Domestic	Code	2. Industrial (except Household Industry)	Code	3. Agriculture
1.1	Domestic/residential lighting	2.1	Industry in conforming areas	3.1	Tube well for irrigation (except for activities listed in Code 4.8 of this Table)
1.2	Common meter - compound lighting/portico/staircase lighting/lifts/water pump/fire-fighting equipment in residential complexes	2.2	Industry in non-conforming area/urban area	3.2	Threshing and kutti-cutting in conjunction with pumping load for irrigation purposes
1.3	Co-operative group housing	2.3	Industry in rural area	3.3	Lighting in kothara
1.4	Domestic farmhouse - available for loads up to 21 kW to farmhouses for bonafide domestic self use and bounded farm houses having minimum 50% of the total land for agriculture/ vegetable cultivation			3.4	Mushroom cultivation
1.5	Professionals like architects/engineers/doctors/lawyers/CA's with an area upto a maximum of 50% of the area cover for carrying out professional work				
1.6	Erstwhile DVB Staff S1 employed 2. S2 employed 3. S3 employed 4. DS1 5. DS2 6. DS3 7. DS4 8. DS5 9. DS6 10. DS7				

Code	4. Non-Domestic	Code	5. Other Specific purposes / uses
4.1	Shops/Commercial complexes/Offices	5.1	Places of worship - temple/mosque/gurudwara/ Church
4.2	Khokas/kiosks/temporary structures such as pan shops	5.2	Hostels of recognized/aided institutions of MCD/GoNCTD
4.3	Hotels/restaurants/ice-cream parlours/eateries/inns/ Guest houses	5.3	Dispensary/hospitals/public libraries/working women's hostel/orphanage/charitable homes run by MCD/GoNCTD
4.4	Auditoriums/cinema/libraries	5.4	Health centres approved by Department of Health, GoNCTD for providing charitable service only
4.5	ATMs/Banks	5.5	Recognized centres for welfare of blind, deaf and dumb, spastic children, physically handicapped persons as approved by GoNCTD
4.6	Petrol pumps	5.6	Chesire homes/orphanage
4.7	Farmhouses used for commercial activities such as marriage/parties etc.	5.7	Electric crematorium
4.8	Cattle farms, fisheries, piggeries, poultry farms, floriculture, horticulture, plant nursery		
4.9	Hostels/schools/colleges/Hospitals, nursing homes/diagnostic centres (other than those run by MCD/GoNCTD)		
4.10	Household Industry		
4.11	Any other purpose/use not indicated in any list		

No Objection from Landlord / Co-Owner

REQUEST NO. | | | | | | | | | | | | | |

I/We Mr./Ms/M/s._____
(in case Landlord is individual)
son/daughter/wife of_____aged_____(years)
resident of (permanent address in case landlord is an individual/Registered Address in case landlord is an organization)
_____
_____
do hereby declare that :-

1. I/We own the premises/building bearing municipal no. and address :
   _____
   _____
   _____
   (hereinafter referred to as the "premises").
   In case Landlord is an Organization, I, the undersigned, declare that I am an authorized signatory, empowered to sign. on this No Objection Letter on behalf of the Landlord. As proof of this authorization, I have attached a certified true copy of :
   _____
   (specify one that applies – Power of Attorney duly extended in favour of signatory, or, Board Resolution authorizing the signatory).
2. That I/we have rented my premises to :
   _____
   (full name of tenant, hereinafter referred to as the "Tenant").
3. That I/we have no objection if the tenant applies for a new electricity connection on the said premises, and the same is provided by BYPL.
4. That, if at any stage, the aforesaid facts in No Objection Letter are found to be untrue, then BYPL will have absolute right to disconnect electricity supply of the said electricity connection, as may have been provided against the application for new connection submitted by the tenant at the said premises.

I_____ Son/Daughter of Shri _____ Age ____ years resident of _____ do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that concealment of facts and giving false information in punishable offence and in case I am guilty of giving false information or concealment of facts herein, I will be liable to be punished with imprisonment and/or fine as per the relevant provisions of law . I also undertake that the benefits availed by me by furnishing such false information or concealment of the facts shall be liable to be summarily withdrawn.

Signature of Applicant_____

Name of Applicant _____

Signature of Landlord

Place_____

Landlord's Full Name:_____

ARCHITECT CERTIFICATE

(Letter Head of Architect)

Ref. No._____

TO WHOMSOEVER IT MAY CONCERN

This is to certify that:

1. I have personally inspected the building bearing municipal number and address as_____.
2. The said building has been constructed as per the applicable building Bye-laws duly sanctioned by the competent authority.
3. The said building comprises of _____ (specify basement, ground-floor, first floor, second floor, third floor etc).
4. The total height of the said building does not exceed 15 (fifteen) metres as measured in accordance with the building Bye-laws applicable in NCT of Delhi / National Building Code.
5. The Fire Safety Clearance Certificate from the Delhi Fire Service is not required in the case of the said building as per the prevalent building Bye-laws in NCT of Delhi.

Signature of Architect

Date_____ Place_____

Architect's Name : _____

Architect's Registration Number : _____

SEAL