



**BSES Yamuna Power Limited**  
Regd. Office: Shakti Kiran Building  
Karkardooma, Delhi-110 032

**TENDER DOCUMENT FOR PROVIDING OF RATE CONTRACT FOR FY 18-19 OF DESIGNING, PRINTING  
AND SUPPLY OF VARIOUS HANDBOOKS, POSTER, LEAFLETS, BROCHURES & BILINGNAL JOURNAL FOR  
OFFSET PRINTERS IN KARKARDOOMA OFFICES OF BYPL**

**TENDER NO: CMC/BYPL/18-19/RB/VKS/023 Dated- 18.06.2018**

**DUE DATE OF SUBMISSION OF BIDS: 09.07.2018**

**GENERAL INSTRUCTIONS,  
SCOPE OF WORK  
AND  
COMMERCIAL TERMS & CONDITIONS**

**ISSUING OFFICE**

**CONTRACT & MATERIAL DEPTT  
BSES YAMUNA POWER LTD.  
Shakti Kiran Building, Karkardooma  
NEW DELHI – 110032  
TEL:- 011-39999303  
BOARD:- 011-39997111**

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### **NOTICE INVITING TENDER**

1. Sealed and super scribed rate tenders based on job contract are invited from the reputed & experienced contracting firms for the below mentioned work.

Ref. No.	Name of the Work	Time Limit
<b>CMC/BYPL/18-19/RB/VKS/023</b>	Providing Rate Contract for FY 18-19 of Designing, printing and supply of various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal for offset printers in Karkardooma Office of BSES Yamuna Power Ltd.	12 Months Contract

2. Dates of Issue of tender documents, Due Date Etc.

Date of Issuing of Tender	18.06.2018
Due Date of Submission and time	09.07.2018 at 14:00 Hrs
Bid opening date and time	09.07.2018 at 14:30 Hrs

### **3. Event Information**

- 3.1** BYPL invites sealed tenders for supply of Rate Contract For FY 18-19 of Designing, Printing and Supply of Various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal For Offset Printers in BYPL.

The bidder must qualify the technical requirements as specified in clause 2.0 stated below. The sealed envelopes shall be duly superscribed as — **“BID FOR RATE CONTRACT OF RATE CONTRACT FOR FY 18-19 OF DESIGNING, PRINTING AND SUPPLY OF VARIOUS HANDBOOKS, POSTER, LEAFLETS, BROCHURES & BILINGNAL JOURNAL FOR OFFSET PRINTERS ITEMS TENDER NOTICE CMC/BY/18-19/RB/VKS/018. DUE FOR SUBMISSION ON DT: 09.07.2018.**

Sl. No.	Item Description	Specification	Estimated Cost
<b>BYPL,DELHI</b>			
1	Rate contract of Rate Contract for FY 18-19 of Designing, printing and supply of various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal for offset printers in BYPL. items	SECTION -I	<b>₹ 06 Lacs</b>

**Note : Quantity may vary to any extent of +/- 30% of above mentioned total quantity.**

- 3.2** The schedule of specifications with detail terms & conditions can be obtained from address given below against demand draft/Pay Order of **₹ 1180 per set-** drawn in favour of **BSES YAMUNA POWER LIMITED**, payable at Delhi. The sale of tender documents will be issued from 18.06.2018 onwards on all working days upto 09.07.2018. The tender documents can also be downloaded from the website **“www.bsesdelhi.com”**. However, it is advisable to inform BYPL about your interest in tender.

In case tender papers are downloaded from the above website, then the bidder has to enclose a demand draft covering the cost of bid documents as stated above in a separate envelope with suitable superscription —“Cost of Bid Documents: Tender **Notice Ref: CMC/BY/18-19/RB/VKS/018**. This envelope should accompany the Bid Documents.

**3.3** Offers will be received at 14:00 Hrs on **dt.09.07.2018** as indicated earlier will be opened on the same day at the address given below on **09.07.2018 at 14:30 Hrs** in the presence of authorized representatives of the bidders. The schedule of specifications with detail terms & conditions are enclosed. It is the sole responsibility of the bidder to ensure that the bid documents reach this office on or before the due date.

**HEAD OF THE DEPARTMENT,  
3rd FLOOR, 'A' BLOCK,  
CONTRACTS & MATERIALS DEPARTMENT,  
BSES YAMUNA POWER LTD,  
SHAKTI KIRAN BUILDING,  
KARKARDOOM, NEW DELHI**

**3.4** BYPL reserves the right to accept/reject any or all Tenders without assigning any reason thereof and alter the quantity of materials mentioned in the Tender documents at the time of placing purchase orders. Tender will be summarily rejected if:

- (i). Earnest Money Deposit (EMD) @ 2% (One percent) of the Tender value i.e **₹ 12,000/-** is not deposited in shape of demand draft of BSES YAMUNA POWER LIMITED, payable at Delhi or Bank Guarantee executed on favour of BSES YAMUNA POWER LIMITED.
- (ii). The offer does not contain “FOR, NEW DELHI price indicating break-up towards all taxes & duties”.
- (iii). Complete Technical details are not enclosed.
- (iv). Tender is received after due time due to any reason.

**4. QUALIFICATION REQUIREMENT (QR) : The bidder should have:**

- A. Executed work of LIKE NATURE UNDER SINGLE CONTRACT having extensive experience (not less than 03 years) of carrying out respective similar types of works. Attached copies of orders
- B. Should have an average Turnover of at least 20 lakhs during last 3 years.
- C. Should be registered with department of industries.
- D. Also submit the copy of requisite license, if required to carry out the job as per Tender Document.
- E. The right to reject any or all tenders without assigning any reason whatsoever is reserved by BSES. BSES also reserve the right to award consolidated order or separate orders for one or more parts.

**5. BID FORM**

**5.1** The Bidder shall complete an “Original” and another one “Copy” of the Bid Form and the appropriate Price & Other Schedules and Technical Data Sheets.

**6. EMD**

Pursuant to Clause 8.0(b) above, the bidder shall furnish, as part of its bid, a EMD amounting to 2% of the total bid value (FOR Destination) i.e. **₹ 12,000 /-**. The EMD is required to protect the Purchaser against the risk of Bidder’s conduct which would warrant the security’s forfeiture.

**The EMD shall be denominated in the currency of the bid, and shall be in the following form :**

- (a) A Bank Guarantee/ demand draft issued by any scheduled bank strictly as per the form at enclosed and shall be valid for a period of ninety (90) days from the date of tender submission
- (b) Bank Guarantee/ demand draft in favour of BSES YAMUNA POWER LIMITED, payable at Delhi.

**Unsuccessful bidders' EMD will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity.**

The successful bidder's EMD will be discharged upon furnishing the performance security. The EMD may be forfeited :

- (a) If the Bidder:
  - i) Withdraws its bid during the period of bid validity specified by the Bidder in the Bid Form ; or
- (b) In the case of a successful Bidder, if the Bidder fails:
  - (i) To sign the Contract, or
  - (ii) To furnish the required performance security.

## **7. PERIOD OF VALIDITY OF BIDS**

Bids shall remain valid for 90 days post bid date.

## **8. SUBMISSION OF BIDS**

### **8.1 SEALING AND MARKING OF BIDS**

8.01 Bid submission: One original & one Copy (hard copies) of all the Bid Documents shall be sealed and submitted to the Purchaser before the closing time for submission of the bid.

8.02 The Technical Documents and the EMD shall be enclosed in a sealed envelope and the said envelope shall be superscribed with —Technical & EMD—. The Financial bid shall be inside another sealed envelope with superscription — Financial Bid —. Both these envelopes shall be sealed inside another big envelope. All the envelopes should bear the Name and Address of the Bidder and marking for the Original and Copy. The envelopes should be superscribed with —“Tender Notice No, Due date of submission, Tender opening date.

8.03 The Bidder has the option of sending the Bids in person. Bids submitted by Telex/Telegram /Fax will not be accepted. No request from any Bidder to the Purchaser to collect the proposals from Airlines/Cargo Agents etc shall be entertained by the Purchaser.

## **9. Contact Information**

All communication as regards this RFQ shall be made (i) in English, (ii) in writing and (iii) sent by mail, facsimile to

	<b>Technical</b>	<b>Commercial</b>
<b>Contact Name</b>	Chandra Kamat	Rakesh Bansal
<b>Address</b>	3 <sup>rd</sup> Floor, B Block, Shakti Kiran Building, Karkardooma, Delhi-32	3 <sup>rd</sup> Floor, A Block, Shakti Kiran Building, Karkardooma, Delhi-32
<b>Fax No.</b>	011-39999415	011-39999230
<b>Email Id</b>	Chandra.P.Kamat@relianceada.com	Rakesh.Bansal@relianceada.com

## **GERERAL TERMS & CONDITIONS**

**Sub: - Supply Rate Contract for FY 18-19 of Designing, printing and supply of various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal for offset printers in our Karkardooma offices in BSES Yamuna Power Ltd.**

**1. Definition:**

The following terms & expressions as used herein below shall have the meaning defined and Interpreted here under:

**1.1 Company:**

The terms "Company" shall mean BSES Yamuna Power Ltd and shall include its authorized representatives, agents, successors and assigns.

**1.2 Officer-in-Charge:**

The term "Officer-in-Charge" shall mean the company's nominated representative for the purpose of implementation/certification of the respective work executed by the Contractor.

**2. Language and measurement:**

The order issued to the contractor by the company and all correspondence and documents relating to the order placed on the Contractor shall be written in English language.

**3. Scope of Stationery and other related conditions**

Detail of Stationery items is as per commercial Bid attached.

The Vendor has to supply Stationery items as and on requirement basis.

There will be no minimum amount of work to be given in the period of the contract.

PO for consolidated monthly requirement will be given as per rates finalized.

**4. Terms of payment and billing**

- ✓ 100% payment shall be made within 30 days from the date of receipt of material at store/ site
- ✓ No advance payment will be made in this regard.

**5. Registered dealers/suppliers who satisfied the terms and conditions specified herein may furnish their quotations in the price format enclosed, in sealed covers, super-scribed as "Quotations for supply of Rate Contract for FY 18-19 of Designing, printing and supply of various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal for offset printers in BYPL. "**

**6. The dealer should have the required stock available for supply during the period of 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019 as per the supply orders issued from time to time and should be able to deliver the material at the office site.**

**7. The price quoted should be inclusive of all the duties, taxes, transportation and delivery at site and other incidental charges if any and the rates quoted are valid upto 30<sup>th</sup> June 2019.**

**8. The quotations furnished in sealed covers should be addressed to the HOD C&M, BSES Yamuna Power LTD, Shakti Kiran Building 3rd Floor 'A' Block karkardooma Delhi 110032 and should be handover to TPC cell at BSES Yamuna Power LTD Shakti Kiran Building 3rd Floor A Block karkardooma Delhi 110032 on or**

before 09.07.2018 at 2:30 PM. And the quotations will be opened on the same day at 3:00 PM. The quotations received thereafter will not be considered under any circumstances. The bidders may present themselves or authorize any representative to be present in the office during the opening bids.

9. Supplier shall clearly indicate the unit price for each of the items mentioned. The brands/manufacturers of items as mentioned in the price format are indicative and the dealers may quote any of the reputed brands of their choice in addition to them in the space provided below against each item.
10. Supplier should be able to supply the required quantity of stock within 7 days from the date of the purchase order.
11. This office reserves the right to verify the particulars furnished by the supplier independently, reject any quotations are received. Further, this tender notice is also liable to be cancelled without assigning any reasons at a later date. A copy of the tender notice is also available in office website <http://www.bsesdelhi.com>
12. This office will not undertake any responsibility for loss of material/goods before proper delivery is made.
13. Any dispute arising out this procurement is subject to the jurisdiction of the court, in Delhi only.
14. **Subletting:**  
The Contractor shall not, without the consent of the company, be un-reasonably withheld, assign or sublet contract or any substantial part thereof.

In case of breach of terms service can be terminated without any notice and without assigning any reasons by BSES

**15. Award Decision**

Purchaser intends to award the business on a lowest bid basis, so suppliers are encouraged to bid competitively. The decision to place purchase order/ letter of acceptance solely depends on purchaser on the cost competitiveness across multiple lots quality, delivery and bidder's capacity, in addition to other factors that purchaser may deem relevant.

The purchaser reserves all the rights to award the contract to one or more bidders so as to meet the delivery requirements or nullify the award decision without any reason.

BSES reserves the right to split the tender quantity amongst techno commercially qualified bidders on account of delivery requirements in tender, quantity under procurement etc.

Splitting of tender quantity amongst more than one bidder shall be governed by below mentioned guidelines:

- If the quantity is to be split among 2 bidders, it will be done in the ratio of 60:40 on L1 Price
- If the quantity is to be split among 3 bidders, it will be done in the ratio of 50:30:20 on L1 price
- In case Quantity needs to be distributed and order splitting is required, distribution of quantity shall maximum among three (3) bidders.

In the event of your bid being selected by purchaser (and/or its affiliates) and your subsequent DEFAULT on your bid; you will be required to pay purchaser (and/or its affiliates) an amount equal to the difference in your bid and the next lowest bid on the quantity declared in RFQ.

In case any supplier is found unsatisfactory during the delivery process, the award will be cancelled and BYPL reserves the right to award other suppliers who are found fit.

Repeat Order: BYPL reserves the right to place repeat order at the same rates & terms and conditions as per this tender against additional requirement subject to mutual agreements between BYPL suppliers.

## SECTION - I: REQUIREMENT

S.No	item	Description	Uom
1	Scroller Screen with motor and stand	size 33"x22" digital LED max.10 rotation	EA
2	Scroller Screen with motor and stand	size 30"x42",digital LED Max,10 rotation	EA
3	Scroller Screen with motor and stand	size 36"x48",digital LED Max,10 rotation	EA
4	Roller Standy (6x2.5ft) foldable	Flex Printing Size 6x2.5ft foldable	EA
5	Roller Standy (6x3ft) foldable	Flex Printing Size 6x3ft foldable	EA
6	Standy (6x4ft) non foldable	Flex mounted on iron frame size 6x4ft.Non foldable.	EA
7	Sun board	With Vinyl Eco Solvent Vinyl printed, Laminated and pasted on 3mm sun board	FT2
8	Flex Banner Printing	320GSM media with eyelid on 4 corners with delivery	FT2
9	Flex Banner Printing	320GSM media with mounting for events (without Iron frame)	FT2
10	Flex Banner Printing	320 GSM media with mounting for events (with Iron Frame)	FT2
11	Digital card print	Front/Back 8.5"x5.5"	EA
12	Invitation Card screen Print 9"x6"		EA
13	poster printing Size 12"x18"		EA
14	Transparent Sticker/vinyl Sticker		EA
15	CD write/CD Write with CD	CD+CD Case+ CD Sticker+ CD Cover	EA
16	Certificate Digital Print	Size A4 300 gsm Matt/Gloss Paper	Sq.Ft
17	CD Sticker Print with gum sheet		Sq.Ft
18	CD Cover Print Digital Print		Sq.Ft
19	DVD Write with DVD	DVD Case+ DVD Sticker+ DVD Cover	EA
20	Hording Flex Print Wood Frame	Size Any 320GSM Media per sq ft.	Sq.Ft
21	Hording Flex Print Iron Frame	Size Any 320 GSM Media per sq ft.	Sq.Ft
22	Certificate Framing	Size A4 with Print and Framing	EA
23	Car rear windshield with 4 suction cups	Size 35cm. x 84cm. Approx.	EA
24	Connexion Booklet Printing	Size 8.25 x 11,Paper: Cover 130,Inside Pages: 110, pages : 40,Qty: 1- 2000	EA
24	Connexion Booklet Printing	Size 8.25 x 11,Paper: Cover 130,Inside Pages: 110, pages : 40,Qty: 2500-4999	EA
25	Connexion Booklet Printing	Size 8.25" X 11" Paper inside: 110 gsm Cover : 130 gsm Matt Pages: 36 Qty. 5000 above up to 10000	EA
26	Connexion Booklet Printing	Size 8.25" X 11" Paper inside: 110 gsm Cover : 130 gsm matt Pages: 36 Qty. 10000 above	EA
27	Charter Booklet	Size: 8.5" X 5.5" 110 gsm matt Cover : 130 gsm Pages: 36 Qty. upto 5000	EA
28	Charter Booklet	Size: 8.5" X 5.5" 110 gsm matt Cover: 130 gsm Matt Pages: 36 Qty. 10000	EA
29	Book	Information Guide book less than 50 pages	Sq.Ft
30	Book	Electricity book 200 pages with cover	EA
31	Year Planner	Size 22" X 16" Paper 100 gsm QTY. 5000	EA
32	Year Planner	Size 22" X 16" Paper 100 gsm QTY. 10000	EA
33	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 1-5000	EA



33	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 5000 above	EA
34	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 10000	EA
35	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 20000	EA
36	Leaflet Front/Back	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 5000	EA
37	Leaflet Front/Back	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 10000	EA
38	Poster Printing	Size 22" x 17",Qty. 1000	EA
39	Car Parking Sticker	Size 5.5 X 5.5 Gum sheet with Lamination Qty. 5000	EA
40	Car Parking Sticker	Size 8.5 X 8.5 Gum sheet with Lamination Qty. 10000	EA
41	Diwali Greeting Printing	Size A4 Royal Executive Bond	EA
42	Compliments Sheet	Size 5.5cm X 3.5cm	EA
43	T-Shirt Print		EA
44	Cap Print		EA
45	Batch	Size: 2.5 x 2.25 Inches with pin	EA
46	Dangler both side	Size: 8.5 x 8.5 inches Paper: 250 gsm Qty. 5000	EA
47	Dangler both side	Size: 8.5 x 8.5 inches Paper: 170 gsm Qty. 5000	EA
48	Dangler both side	Size: 8.5 x 8.5 inches Paper: 250 gsm Qty. 10000	EA
49	Dangler both side	Size: 8.5 x 8.5 inches Paper: 170 gsm Qty. 10000	EA
50	Self Dangler	Size: 4.5 x 6.5 inches Paper: 250 gsm Qty. 5000	EA
51	Self Dangler	Size: 4.5 x 6.5 inches Paper: 170 gsm Qty. 5000	EA
52	Self Dangler	Size: 4.5 x 6.5 Inches Paper: 250 gsm Qty. 10000	EA
53	Self Dangler	Size: 4.5 x 6.5 Inches Paper: 170 gsm Qty. 10000	EA
54	Canopy with 1 Table & 2 Chair	Flex with Tatron 4x4x7 Feet	EA
55	Canopy with 1 Table & 2 Chair	Flex with Tatron 6x6x7 Feet	EA
56	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 250 gsm Qty. 5000	EA
57	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 170 gsm Qty. 5000	EA
58	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 250 gsm Qty. 10000	EA
59	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 170 gsm Qty. 10000	EA
60	Eco Digital Vinyl with Lamination		per Sq. ft.
61	Eco Digital Vinyl with Lamination	3mm ACP Board	EA
62	Sparsh	BOOK,TYPE:SPARSH;NUMBER OF PAGES:4-8 PAGES;SIZE:8.25X11.75 INCH Sparsh Book Size A4 color front /back 10 pages, paper: 170 GSM, total no of pages : 1000	NOS
63	Tariff Order book	BOOK,TYPE:TARIFF;NUMBER OF PAGES:3620;SIZE:21.0X29.7 CM;ADDITIONAL INFORMATION:TARIFF ORDER BOOKLET 100 GSM Tariff order Booklet Digital print, Size A5 with perfect binding & lamination , paper: 100gsm, total no of pages : 3620	NOS

## BID FORM

**SUPPLY OF RATE CONTRACT FOR FY 18-19 OF DESIGNING, PRINTING AND SUPPLY OF VARIOUS HANDBOOKS, POSTER, LEAFLETS, BROCHURES & BILINGNAL JOURNAL FOR OFFSET PRINTERS IN BYPL.**

To  
 Head of the Department  
 Contracts & Materials  
 BSES Yamuna Power Ltd  
 Shakti Kiran Building, Karkardooma  
 New Delhi- 110032  
 Sir,

1. We understand that BYPL is desirous of procuring "RATE CONTRACT FOR FY 18-19 OF DESIGNING, PRINTING AND SUPPLY OF VARIOUS HANDBOOKS, POSTER, LEAFLETS, BROCHURES & BILINGNAL JOURNAL FOR OFFSET PRINTERS IN BYPL. ' in its licensed distribution network area in Delhi
2. Having examined the Bidding Documents for the above named works, we the undersigned, Offer to deliver the goods in full conformity with the Drawings, Conditions of Contract and Specifications for the sum of..... (Figures.....) or such other sums as may be Determined in accordance with the terms and conditions of the contract .The above Amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.
3. If our Bid is accepted, we undertake to deliver the entire goods as per delivery schedule given by you from the date of award of purchase order/letter of intent.
4. We agree to abide by this Bid for a period of one year from the date fixed for bid opening under clause 9.0 of GCC, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. We declare that we have studied the provision of Indian Income Tax Law and other Indian Laws for supply of equipments/materials and the prices have been quoted accordingly.
6. Unless and until Letter of Intent is issued, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest, or any bid you may receive.
8. There is provision for Resolution of Disputes under this Contract, in accordance with the Laws and Jurisdiction of Contract, Clause 19 of GCC .

Dated this..... day of..... 20 .....

Signature..... In the capacity of .....

.....duly authorized to sign for and on behalf of  
 (IN BLOCK CAPITALS) .....

**BID SUBMISSION FORM**

**Offer No.:** .....

**Date:** .....

To,

Head Contract and Material  
BSES YAMUNA POWER LIMITED  
3<sup>rd</sup> Floor "A" Block, Shakti Kiran Building,  
Delhi-110032 (INDIA).

Dear Sir,

**In response to your Tender No. CMC/BY/18-19/RB/VKS/023 dated 18.06.2018 for Supply of Rate Contract for FY 18-19 of Designing, printing and supply of various Handbooks, Poster, Leaflets, Brochures & Bilingual Journal for offset printers for BSES YAMUNA POWER LTD, Delhi-32. We hereby submit our offer herewith.**

1. Bidder Name : .....
2. Website Address : .....
3. Email Address : .....
4. Address for Communication : .....  
.....  
.....
5. Telephone Number : .....
6. Fax/Telefax Number : .....
7. Authorized Person - Name : .....
  - a. Designation:.....
  - b. Mobile No. : .....
  - c. Email-ID : .....
8. Alternate Person - Name : .....
  - a. Designation:.....
  - b. Mobile No. : .....
  - c. Email-ID : .....
9. PAN Number : .....
10. TIN Number : .....
11. Service Tax Regn. No. : .....
12. ECC Number : .....
13. Particulars of EMD

- a. Amount : Rs. ....
- b. Mode of Payment (BG) : .....
- c. BG No. : .....
- d. Date : .....
- e. Name of the Bank : .....
- f. Address of the Bank : .....
- g. Validity of BG : .....

14. Particulars of Tender Fee

- a. Amount : Rs. ....
- b. DD No. : .....
- c. Date : .....
- d. Name of the Bank : .....
- e. Address of the Bank : .....

15. Turnover of the Bidder in last 3 years (Please submit copy of Annual Report)

Year	Annual Report attached at Page No.	Turnover in Rs. (Crores)
2015-2016		
2016-2017		
2017-2018		
Average Turnover		

16. Details of similar work / order executed during last 2 years (Please submit copy of completion certificate from the client.

Description of the Work/ Order Executed	Value of Work/Order Executed	Name of the Client	Start Date	Finish Date	Doc. Evidence at Page No.

17. Following Documents are submitted to substantiate other eligibility criteria.

- i) .....
- ii) .....
- iii) .....

**DECLARATION**

- 1) We have read and understood the terms & conditions of the above mentioned tender and comply with all Terms & Conditions of your Tender.(In case of any deviation the Bidder must attach a separate sheet clearly mentioning the Clause No. of the Tender and Deviation thereto)

- 2) We certify that the information mentioned above are true and correct to best of our Knowledge.
- 3) In case of receipt of order we confirm that payment shall be received through e-Banking / Electronics Transfer.
- 4) This offer contains ..... No. of pages including all Annexure and Enclosures.

Place:

Signature of Authorized Signatory

Date:

Name:

Designation:

Seal:

## ANNEXURE -II

**PRICE FORMAT**

Tender No: CMC/BY/18-19/RB/VKS/023

Dated: 18.06.2018

**PRICE SCHEDULE FOR SUPPLIERS LOCATED WITHIN INDIA**

S.No	item	Description	Uom	BASIC PRICE/PC	GST %	UNIT LANDED COST/PC (Basic + GST)
1	Scroller Screen with motor and stand	size 33"x22" digital LED max.10 rotation	EA			
2	Scroller Screen with motor and stand	size 30"x42",digital LED Max,10 rotation	EA			
3	Scroller Screen with motor and stand	size 36"x48",digital LED Max,10 rotation	EA			
4	Roller Standy (6x2.5ft) foldable	Flex Printing Size 6x2.5ft foldable	EA			
5	Roller Standy (6x3ft) foldable	Flex Printing Size 6x3ft foldable	EA			
6	Standy (6x4ft) non foldable	Flex mounted on iron frame size 6x4ft.Non foldable.	EA			
7	Sun board	With Vinyl Eco Solvent Vinyl printed, Laminated and pasted on 3mm sun board	FT2			
8	Flex Banner Printing	320GSM media with eyelid on 4 corners with delivery	FT2			
9	Flex Banner Printing	320GSM media with mounting for events (without Iron frame)	FT2			
10	Flex Banner Printing	320 GSM media with mounting for events (with Iron Frame)	FT2			
11	Digital card print	Front/Back 8.5"x5.5"	EA			
12	Invitation Card screen Print 9"x6"		EA			
13	poster printing Size 12"x18"		EA			
14	Transparent Sticker/vinyl Sticker		EA			
15	CD write/CD Write with CD	CD+CD Case+ CD Sticker+ CD Cover	EA			
16	Certificate Digital Print	Size A4 300 gsm Matt/Gloss Paper	Sq.Ft			
17	CD Sticker Print with gum sheet		Sq.Ft			
18	CD Cover Print Digital Print		Sq.Ft			
19	DVD Write with DVD	DVD Case+ DVD Sticker+ DVD Cover	EA			
20	Hording Flex Print Wood Frame	Size Any 320GSM Media per sq ft.	Sq.Ft			

21	Hording Flex Print Iron Frame	Size Any 320 GSM Media per sq ft.	Sq.Ft			
22	Certificate Framing	Size A4 with Print and Framing	EA			
23	Car rear windshield with 4 suctions cups	Size 35cm. x 84cm. Approx.	EA			
24	Connexion Booklet Printing	Size 8.25 x 11,Paper: Cover 130,Inside Pages: 110, pages : 40,Qty: 1- 2000	EA			
24	Connexion Booklet Printing	Size 8.25 x 11,Paper: Cover 130,Inside Pages: 110, pages : 40,Qty: 2500-4999	EA			
25	Connexion Booklet Printing	Size 8.25" X 11" Paper inside: 110 gsm Cover : 130 gsm Matt Pages: 36 Qty. 5000 above up to 10000	EA			
26	Connexion Booklet Printing	Size 8.25" X 11" Paper inside: 110 gsm Cover : 130 gsm matt Pages: 36 Qty. 10000 above	EA			
27	Charter Booklet	Size: 8.5" X 5.5" 110 gsm matt Cover : 130 gsm Pages: 36 Qty. upto 5000	EA			
28	Charter Booklet	Size: 8.5" X 5.5" 110 gsm matt Cover: 130 gsm Matt Pages: 36 Qty. 10000	EA			
29	Book	Information Guide book less than 50 pages	Sq.Ft			
30	Book	Electricity book 200 pages with cover	EA			
31	Year Planner	Size 22" X 16" Paper 100 gsm QTY. 5000	EA			
32	Year Planner	Size 22" X 16" Paper 100 gsm QTY. 10000	EA			
33	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 1-5000	EA			
33	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 5000 above	EA			
34	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 10000	EA			
35	Leaflet Single	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 20000	EA			
36	Leaflet Front/Back	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 5000	EA			
37	Leaflet Front/Back	Size 8.25" X 11.75" Paper 100 gsm matt Qty. 10000	EA			
38	Poster Printing	Size 22" x 17",Qty. 1000	EA			
39	Car Parking Sticker	Size 5.5 X 5.5 Gum sheet with Lamination Qty. 5000	EA			
40	Car Parking Sticker	Size 8.5 X 8.5 Gum sheet with Lamination Qty. 10000	EA			
41	Diwali Greeting Printing	Size A4 Royal Executive Bond	EA			
42	Compliments Sheet	Size 5.5cm X 3.5cm	EA			
43	T-Shirt Print		EA			
44	Cap Print		EA			
45	Batch	Size: 2.5 x 2.25 Inches with pin	EA			
46	Dangler both side	Size: 8.5 x 8.5 inches Paper: 250 gsm Qty. 5000	EA			
47	Dangler both side	Size: 8.5 x 8.5 inches Paper: 170 gsm Qty.	EA			

		5000				
48	Dangler both side	Size: 8.5 x 8.5 inches Paper: 250 gsm Qty. 10000	EA			
49	Dangler both side	Size: 8.5 x 8.5 inches Paper: 170 gsm Qty. 10000	EA			
50	Self Dangler	Size: 4.5 x 6.5 inches Paper: 250 gsm Qty. 5000	EA			
51	Self Dangler	Size: 4.5 x 6.5 inches Paper: 170 gsm Qty. 5000	EA			
52	Self Dangler	Size: 4.5 x 6.5 Inches Paper: 250 gsm Qty. 10000	EA			
53	Self Dangler	Size: 4.5 x 6.5 Inches Paper: 170 gsm Qty. 10000	EA			
54	Canopy with 1 Table & 2 Chair	Flex with Tatron 4x4x7 Feet	EA			
55	Canopy with 1 Table & 2 Chair	Flex with Tatron 6x6x7 Feet	EA			
56	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 250 gsm Qty. 5000	EA			
57	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 170 gsm Qty. 5000	EA			
58	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 250 gsm Qty. 10000	EA			
59	Buntings	Size: 5 x 7 Inches 6 Leaf Paper: 170 gsm Qty. 10000	EA			
60	Eco Digital Vinyl with Lamination		per Sq. ft.			
61	Eco Digital Vinyl with Lamination	3mm ACP Board	EA			
62	Sparsh	BOOK,TYPE:SPARSH;NUMBER OF PAGES:4-8 PAGES;SIZE:8.25X11.75 INCH Sparsh Book Size A4 color front /back 10 pages, paper: 170 GSM, total no of pages : 1000	NOS			
63	Tariff Order book	BOOK,TYPE:TARIFF;NUMBER OF PAGES:3620;SIZE:21.0X29.7 CM;ADDITIONAL INFORMATION:TARIFF ORDER BOOKLET 100 GSM Tariff order Booklet Digital print, Size A5 with perfect binding & lamination , paper: 100gsm, total no of pages : 3620	NOS			

NAME OF BIDDER

Note :

1. Prices shall be Firm.
2. The prices received without break up of ex-works, Freight, GST are liable for rejection.
3. Pls Indicate the exact percentage of taxes in figures and words If there is a discrepancy between the unit price and the total price THE UNIT PRICE shall prevail.



**ANNEXURE-III****Tender No: CMC/BY/18-19/RB/VKS/023****Dated: 18.06.2018****COMMERCIAL TERMS AND CONDITIONS**

S/NO	ITEM DESCRIPTION	AS PER BYPL	CONFIRMATION OF BIDDER/BIDDER terms
1	Validity of prices	One year from the date of Order	
2	Validity of bid	90 days from the date of tender submission	
3	Price basis	a) Firm, FOR Delhi store basis. Prices shall be inclusive of all taxes & duties, freight upto Delhi stores. b) Unloading at stores shall be in vendor's scope	
4	Payment terms	100% payment within 30 days after receipt of material at stores	
5	Delivery schedule	At the time ordering	
6	Penalty for delay	1% per week of delay of undelivered units or part thereof subject to maximum of 10% of total PO value (ex-work) of undelivered units	

**ANNEXURE -IV**

**Tender No: CMC/BY/18-19/RB/VKS/023**

**Dated: 18.06.2018**

**NO DEVIATION SHEET**

SL NO	SL NO OF TECHNICAL SPECIFICATION	DEVIATIONS,IF ANY

**SIGNATURE & SEAL OF BIDDER**

**NAME OF BIDDER**

**Note:** The bidder has to mention all technical deviations in his offer which from the Technical Requirement of this tender in above format. Deviations not mentioned in above but mentioned in any other format or in any other part of the offer document shall not be considered as deviation and the bidder shall be deemed to have accepted our technical requirement without deviation.

**SELF DECLARATION FORM**

Tender No: CMC/BY/18-19/RB/VKS/023

Dated: 18.06.2018

Sir,

1. I / We, the undersigned do hereby declare that, I / We have never ever been blacklisted and / or there were no debarring actions against us for any default in supply of material/ equipment or in the performance of the contract entrusted to us in any of the Electricity Utilities of India.
2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/ contract shall be liable for truncation/ cancellation/ termination without any notice at the sole discretion of the purchaser.

Yours faithfully

Place:

Date:

Signature of the bidder with seal

(This from shall be duly signed by the bidder & submitted along with the original copy of the bid.)

### CHECK LIST

Sno	Item Description	Yes/No
1	INDEX	Yes/no
2	COVERING LETTER	Yes/No
3	Bid FORM (UNORICED) DULY SIGNED	Yes/no
4	Bill of Material (UNPRICED)	Yes/No
5	TECHNICAL BID	Yes/no
6	ACCEPTANCE TO COMMERCIAL TERM AND CONDITIONS	Yes/No
7	FINANCIAL BID (IN SEALD ENVELOPE)	Yes/no
8	EMD IN PRESCRIBED FORMET	Yes/No
9	DEMAND DRAFT OF RS 1180/- DRAWN IN FAVOUR OF	BSES YAMUNA POWER LTD
10	POWER OF ATTORNEY/ AUTHORISATION LETTER FOR SIGNING THE BID	Yes/No