

Please fill in the form in CAPITAL Letters (Please ✓ on the Appropriate Box), refer respective section of user manual

Paste (Do not staple)
self-attested
passport size photograph of
consumer/authorized
signatory
in case of a firm

[illegible]

1a. Name of Applicant (specify as mentioned in proof of photo identity applicable for individual) / Organization Name (applicable for Organisation)

F	I	R	S	T					M	I	D	D	L	E						L	A	S	T
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Title ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Others (Please Specify)

Title ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Others (Please Specify)

M	F	Others
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Date of Birth	D	D	M	M	Y	Y
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Mr.	F	I	R	S	T		M	I	D	D	L	E					L	A	S	T
-----	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	---	---	---	---

Mrs	F	I	R	S	T		M	I	D	D	L	E					L	A	S	T
-----	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	---	---	---	---

Name of Authorized Signatory	F	I	R	S	T			M	I	D	D	L	E					L	A	S	T
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[illegible]

Date of Incorporation	D	D	M	M	Y	Y
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2a. Communication Address (applicable for Individual) and Registered Address (applicable for Organisation) / Billing / Landlord Address

[illegible][illegible][illegible]

Area																	PIN	1	1	0	0	
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Landmark | | | | | | | | | | | | | | | | | | | | | | | | | |

Mobile											Landline									
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Email @

Please provide your contact details to help us serve you better

House No. | | | | | | | | | | | | | | | | | | | | | |

[illegible]

Street

Area												PIN	1	1	0	0		
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Landmark

[illegible]

Email _____@_____

3a. Category for Electricity Usage (As per applicable Tariff Schedule)

i	Domestic Category-Residential/Hostels/Hospitals/Educational Institutions/Religious/Charitable/Others		vii	DJB	
ii	Non Domestic - Banks/Chemist/Tailors/Others		viii	DIAL	
iii	Industrial		ix	Railway Traction	
iv	Agricultural		x	DMRC	
v	Mushroom		xi	Advertising	
vi	Public Lighting		xii	Temporary Supply (Refer Annexure 1)	

Date |D|D|M|M|Y|Y

Signature of Applicant/Authorized Signatory

REQUEST NO.

3b. CONNECTION SERVICE REQUIRED

NEW CONNECTION

☐ PERMANENT CONNECTION
☐ TEMPORARY

EXISTING CONNECTION

☐ RECONNECTION (DORMANT)

BILLING TYPE

☐ PRE-PAID
☐ POST-PAID

3c. Type of Area

☐ Govt. House / DDA Flat / CGHS Flat ☐ Jhuggi Jhopri Cluster ☐ Others (Please Specify).....

Type of Premises

☐ Owned ☐ Rented/Lease ☐ Company Provided ☐ Govt. Provided ☐ Others

Section 4. GENERAL PARTICULARS

4a Purpose/usage of new connection - Refer to Section 4 of Application Manual and mention relevant Code here and
Mention Description of purpose/usage as mentioned in Section 4 of Application Manual here _____

4b Meter Choice ☐ BSES Meter ☐ Applicant's Meter

4c Desired Load (kW/kVA) Voltage Level Phase

4d PAN Number (if available)

4e Aadhar/Voter ID/Passport No (if available).

Section 5. List of documents attached

5a	Identity proof submitted along with this application form
	If applicant is a person (tick any one)
i	Electoral Identity card
ii	Passport
iii	Driving licence
iv	Ration card having photograph
v	PAN card
vi	Aadhaar card
vii	Photo identity card issued by any government agency
	If applicant is an organization (if applicable)
i	Certificate of incorporation/registration issued by the Registrar

5 b	Proof of ownership or occupancy of premises for which
i	Certified copy of title deed
ii	Certified copy of registered conveyance deed
iii	GPA
iv	Possession letter
v	Rent receipt / Lease agreement along with no objection certificate and proof of ownership of landlord

Date

Signature of Applicant/Authorized Signatory

Documents Received :

Ownership Proof: _____

Address Proof: _____

Others: _____

Signature of BYPL Representative

Designation

Acknowledgment

Request No.

Name

Employee ID

1. For all queries related to Billing, Metering and New Connection or complaint relating to power supply, corruption or theft, please contact BYPL Call Centre 39999808
2. Once message about Demand Note is received, you can download same from BSES Website www.bsesdelhi.com
3. Do not make any cash payment to any BYPL representative except at the cash counters at BYPL Division offices.

Registered Office: BSES Yamuna Power Limited - Shakti Kiran Building, Karkardooma, Delhi - 110 032.
CIN : U74899DL2001PLC111525. Tel. 39999808. Website : www.bsesdelhi.com

9. That I will provide a copy of any of above applicable documents to the licensee pursuant to request of any external government agency, judicial forum of any other authority seeking such information.
10. That my industry/trade has not been declared to be releasing obnoxious hazardous/pollutant by any government agency and that no orders of any court or judicial authority would be breached by running of my industry/trade or granting any electricity connection to the same. The licensee is indemnified against any loss accrued by the applicant on this account.
11. The applicant further agrees to indemnify and hold harmless, the licensee, in case of any injury or incident on account of any fault in electrical work in the premises. The licensee shall not be liable for any mishap or incident occurring at the premises to the applicant on account of any faulty/defective/inferior quality wiring at the premises for which the connection is being applied.
12. To pay the electricity consumption bills and all other charges at the rates set out in the licensee's Tariff Schedule and miscellaneous charges for supply as may be in force from time to time, regularly as and when the same becomes due for payment.
13. To deposit the additional security deposit and additional service line cum development (SLD) charges, if any from time to time based on the prevailing Orders/rules, directions and Regulations of the Commission.
14. To abide by the provisions of the Electricity Act, 2003, all applicable laws, conditions of Supply/Tariff Orders and any other Rules or Regulations as may be notified by the Commission, as applicable from time to time. (please refer note).
15. The licensee shall be at liberty to adjust the electricity consumption charges due/outstanding along with any other charges against the Consumer Security Deposit paid by the Applicant, in the event of termination of the agreement prior to expiry of the contracted period or in case of any contractual default as per provisions of regulations/rules/orders/directions of the Commission.
16. That s per Delhi Electricity Supply Code and Performance Standards, 2007 or as amended from time to time, I shall provide suitable and adequate space for installation of the meter/electrical equipments where the licensee may have ready access to the same.
17. To allow clear and un-encumbered access to the meters for the purpose of meter reading and its checking etc.
18. That the Applicant would let the licensee disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of a legally binding directive by Statutory Authority (ies) to effect such an order, This shall be without prejudice to any other rights of the licensee including that of getting its payment as on the dat of disconnection.
19. All the above declaration given by the Applicant shall be constructed to an Agreement between the licensee and the Applicant.

1. In case the location of the premises where connection is being sought does not conform to the minimum permissible distance from a HT Line, the applicant shall be solely liable for any direct and /or indirect loss (including life and property) in case of any damage/ accident in the premises due to the HT Line.
2. Every charge of electricity/ any other sum + other than such charge for electricity due and payable to Licensee which remained unpaid by erstwhile owner/occupier of the premises/land shall be recoverable from the applicant. The said other sum would also include any bill raised towards theft of energy/ misuse charges.
3. As per DERC supply code 2017, Earth Leakages Protective Device(ELCB) installation is mandatory for all type of Electricity connections and applicant has installed the ELCB in accordance with the regulation.
4. In case of receipt of reference from the concerned land owning / law enforcing agency regarding sealing/ demolition/ vacation of Premises and /or in case where any suit is filed against the Licensee on account of giving supply to the Premises, Licensee is authorized to disconnect the supply of electricity without any further notice.
5. The applicant shall provide adequate space of prescribed design for housing the electrical equipment's etc. to be installed by the Licensee and also provide certificate from Electrical Inspector in case of HT connection as applicable under Central Electricity Authority (Measures relating to safety and Electric Supply) Regulations 2010.

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CIN : U74899DL2001PLC111525. Tel. 39999808. Website : www.bsesdelhi.com

Introduction

(Not to be submitted with Application. To be retained by Applicant)

This manual helps you with applying to BYPL for a permanent new electricity connection of load up to 45 kW, if you are a private / non - Govt. applicant. As an Applicant for such a connection, you need to fill up the following forms and submit specified documents as part of your application.

Official Forms of BYPL to be filled and submitted by the applicant (for all applications) :

1. New Connection Application cum Information Form for Permanent LT Connection along with self-attested passport size colour photograph of the applicant / authorized signatory (applicable in case of organisation) pasted on the form
2. Declaration Supporting documents to be submitted by the Applicant (for all applications) :
 1. Copy of Proof of Identity of the applicant in whose name the connection is applied for
 2. Authorization in favour of signatory (applicable in case of organization)
 3. Copy of Proof of lawful ownership/occupancy of the premises for which the connection is applied for, in the name of the Applicant.
 4. Copy of proof of photo identity of the authorized signatory (applicable in case of organisation)

General Instructions :

1. All official forms of BYPL are free of cost.
2. In case where a copy of certain document has to be submitted, the Applicant needs to produce the original documents for verification by BYPL representative at the time of submission; the original documents must be retained by the Applicant. The copy submitted to BYPL must be self-attested by the Applicant.
3. The Applicant's photograph should be self-attested.
4. Applicant should insist on checking the Identity Card of BYPL representatives visiting his premises.
5. All payments should be made only against computerized Demand Note(s), and receipt thereof must be obtained and kept safely by the applicant. In case of any complaints of harassment or corruption, please report on Helpline No. : 39999808.
6. Applicant should pay the Demand Note amount within the stipulated time at the cash counter only, at the Division Offices/ Payment Counters. Please note that Payments of amount of Rs. 4000/- & above should be made by way of D. D./Pay Order payable at Delhi/New Delhi in favour of BSES Yamuna Power Limited.

Section 1: Applicant Details

- 1a. Please specify applicant name as in the proof of identity of the applicant / organization.
1b. Please fill details as applicable.
1c. Please refer to this section and fill the applicable code in Section 1c. of the Application Form

Code	Type of Organization
1	Company registered under the Indian Companies Act 1956
2	Society registered under Societies Registration Act 1860
3	Trust whose trust deed is executed under the Indian Trusts Act 1882
4	Partnership whose partnership deed is executed under the Indian Partnership Act 1932
5	Proprietorship

Name of Authorized Signatory: Please specify applicant name of authorized signatory as it appears in the proof of identity of the signatory. Name of signatory cannot be a joint name. please mention a single individual's name only.

Charges payable for New Connection

The charges payable by you to BSES for New connection depends on the Tariff Category and sanctioned load :

- (i) Advance Consumption Deposit/ Security Deposit depending on your Sanctioned load and tariff category, as specified in Table 1 below:

Table 1

S. No.	Category	Amount (Rs. / kW)
1	Domestic	
	(i) Upto 2kW	600
	(ii) Above 2kW upto 5kW	900
	(iii) Above 5kW	1200
2	Non-Domestic	4500
3	Industrial	4500
4	Agriculture	300
5	Public Lighting	3000
6	Railway, DMRC, DIAL, DJB	3000
7	Mushroom Cultivation	600
8	Advertisement and Hoardings	4500
9	Temporary Connection:	assessed for a period of twice of the days applied for temporary connection or a period of two months whichever is lower

Source: Table 2, Delhi Electricity Supply Code and Performance Standards Regulations 2017

(ii) The normative SLD charges shall be payable by the applicant for taking new electricity connection at LT supply for the connections upto 200kW/215 kVA as under:

Sl No.	Type of Area	Sanctioned Load	Amount (Rs.)	Road Restoration charges(If Applicable)	Total
1	2	3	4	5	6
(i)	Electrified Area	Upto 5KW	Rs. 3000	Actual RR charges for Service line	4+5
(ii)		More than 5 kW and Upto 150kW	(Rs. 3000+Rs.500 per kW or per kVA as the case may be for load beyond 5kW), limited to a maximum of Rs. 25000/-	Actual RR charges for Service line	4+5
(iii)		More than 150kW to 200kW/215kW	Rs. 25000+Rs.400 per kW or per kVA as the case may be for load beyond 150kW	Actual RR charges for Service line	4+5

Source: Table 4. Delhi Electricity Supply Code and Performance Standards Regulations 2017

Instructions for completing the New Connection Application cum Information Form for Permanent LT Connection

Section 4 : General Particulars

4a: Details about purpose / use of electricity for which the connection is applied for

Please refer to the table below and depending on the purpose / use, for which a new connection is required, specify the applicable code and description in Section 8 of the Application-cum-Information Form.

Code	1. Domestic	Code	2. Industrial (except Household Industry)	Code	3. Agriculture
1.1	Domestic/residential lighting	2.1	Industry in conforming areas	3.1	Tube well for irrigation (except for activities listed in Code 4.8 of this Table)
1.2	Common meter - compound lighting/portico/staircase lighting/lifts/water pump/fire-fighting equipment in residential complexes	2.2	Industry in non-conforming area/urban area	3.2	Threshing and kutti-cutting in conjunction with pumping load for irrigation purposes
1.3	Co-operative group housing	2.3	Industry in rural area	3.3	Lighting in kothara
1.4	Domestic farmhouse - available for loads up to 21 kW to farmhouses for bonafide domestic self use and bounded farm houses having minimum 50% of the total land for agriculture/ vegetable cultivation			3.4	Mushroom cultivation
1.5	Professionals like architects/engineers/doctors/lawyers/CA's with an area upto a maximum of 50% of the area cover for carrying out professional work				
1.6	Erstwhile DVB Staff S1 employed 2. S2 employed 3. S3 employed 4. DS1 5. DS2 6. DS3 7. DS4 8. DS5 9. DS6 10. DS7				
	Code	4. Non-Domestic	Code	5. Other Specific purposes / uses	
	4.1	Shops/Commercial complexes/Offices	5.1	Places of worship - temple/mosque/gurudwara/ Church	
	4.2	Khokas/kiosks/temporary structures such as pan shops	5.2	Hostels of recognized/aided institutions of MCD/GoNCTD	
	4.3	Hotels/restaurants/ice-cream parlours/eateries/inns/ Guest houses	5.3	Dispensary/hospitals/public libraries/working women's hostel/orphanage/charitable homes run by MCD/GoNCTD	
	4.4	Auditoriums/cinema/libraries	5.4	Health centres approved by Department of Health, GoNCTD for providing charitable service only	
	4.5	ATMs/Banks	5.5	Recognized centres for welfare of blind, deaf and dumb, spastic children, physically handicapped persons as approved by GoNCTD	
	4.6	Petrol pumps	5.6	Chesire homes/orphanage	
	4.7	Farmhouses used for commercial activities such as marriage/parties etc.	5.7	Electric crematorium	
	4.8	Cattle farms, fisheries, piggeries, poultry farms, floriculture, horticulture, plant nursery			
4.9	Hostels/schools/colleges/Hospitals, nursing homes/diagnostic centres (other than those run by MCD/GoNCTD)				
4.10	Household Industry				
4.11	Any other purpose/use not indicated in anv list				

[illegible]

Consumer Copy

(This Installation Test Report is to be certified by a Licensed Electrical Contractor and to be submitted along with the Application)

From: M/ s..... (Wiring Contractor)

Reg. No.....

To: M/s. BSES Yamuna Power Limited (Name of the Licensee)

Dear Sir,

We hereby inform that Electrical inspection at the premises bearing No. / situated on Road / Street (as per address given below) occupied by (as per Applicant's name and signature as given below) has been completed by us and is ready for your engineer to test and connect up with your mains. The installation was tested by us on date and the installation resistance was

.....mega ohms. The inspection comprises the following:

(a) Earth Leakage Protection Device* (ELCB) Installed : Yes ☐ No ☐ Make _____ Capacity _____

No. of circuits left to right on Distribution	Size of Conductor	Lamps		Fans		Plugs (5 Amp)		Plugs (15 Amp)		Other Domestic appliances		Total kW
		No	Watt	No	Watt	No	Watt	No	Watt	Description	Watt	
Circuit No. 1												
Circuit No. 2												
Circuit No. 3												
Circuit No. 4												
Circuit No. 5												
Circuit No. 6												
											Total	

[illegible]

Name of the Applicant															S/o.															
Address where supply is required																														
City																														
Address where bill is to be sent																														
City																														
Signature of Wiring Contractor															Signature of Applicant															
Date :																														

(b) Note: As per notification no F.11(149)/2004-Power/2386 & 2387, Use of ISI marked motor pump sets, power capacitors, foot/Reflex valves in Agriculture sectors and use of CFL and electronic chokes in Govt. buildings/ Govt. aided institutions/ Boards / Corporations is mandatory.

* As per clause 61 A of the Indian Electricity Rules, 1956 (Read with subsequent amendments), Earth Leakage Protection Device (ELCB) for low voltage installations of 2 kW and above is mandatory.

* We are following CEA regulation 2010 (Measures relating to Safety & Electric Supply).

REQUEST NO.								
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do hereby declare that :-

(specify one that applies – Power of Attorney duly extended in favour of signatory, or, Board Resolution authorizing the signatory).

Landlord's Full Name:

(Letter Head of Architect)

Ref. No.

TO WHOMSOEVER IT MAY CONCERN

This is to certify that:

1. I have personally inspected the building bearing municipal number and address as _____.
2. The said building has been constructed as per the applicable building Bye-laws duly sanctioned by the competent authority.
3. The said building comprises of _____ (specify basement, ground-floor, first floor, second floor, third floor etc).
4. The total height of the said building does not exceed 15 (fifteen) metres as measured in accordance with the building Bye-laws applicable in NCT of Delhi / National Building Code.
5. The Fire Safety Clearance Certificate from the Delhi Fire Service is not required in the case of the said building as per the prevalent building Bye-laws in NCT of Delhi.

Architect's Name : _____

Architect's Registration Number :

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