

Tender Notification for

**"PROVIDING PHOTOGRAPHY & VIDEO RECORDING
SERVICES FOR ENFORCEMENT DEPARTMENT IN BYPL"**

NIT No.: CMC/BY/19-20/RB/PM/58

Due Date and Time of Submission: 02.1.2020, 03:00 HRS

BSES YAMUNA POWER LIMITED

Shakti kiran building, Karkardooma, New Delhi – 110032

Corporate Identification Number: U40109DL2001PLC111525

Telephone Number: +91 011 41247191/41249388

BSES YAMUNA POWER LTD (BYPL)

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SECTION-I

REQUEST FOR QUOTATION

1.1 GENERAL

BSES Yamuna Power Limited invites sealed tenders in 2 envelopes for “Providing Photography & Video Recording Services for Enforcement department in BYPL” The bidder must qualify the requirements as specified in clause 1.3 stated below. The sealed envelopes shall be duly superscribed as-

“Providing Photography & Video Recording Services for Enforcement department in BYPL”

“NIT No. CMC/BY/19-20/RB/PM/58”

- 1.1.1 BYPL invites sealed tenders from eligible Bidders for the above-mentioned Contract
- | | |
|--------------------------------------|--|
| Estimated cost of Contract: | ₹ 1.54 Crs |
| Earnest money Deposit: | ₹ 3.08 Lakh |
| Cost of Tender (Non-Refundable): | ₹ 1180/- |
| Completion period of the Contract: | One year or as defined in the contract |
| Date & time of Pre Bid Meeting: | 26.12.2020 at 03:00 PM at Shakti Kiran Bldg, Karkardooma. |
| Date & time of Submission of Tender: | 02.01.2020 till 15:00 HRS |
| Date & time of opening of Tender: | 02.01.2020 at 15:30 HRS (Opening of technical bid) |

The tender document can be obtained from address given below against submission of non-refundable demand draft of ₹ 1180/- drawn in favour of BSES YAMUNA Power Ltd, payable at Delhi:

**Head of Department
Contracts & Material Deptt.
BSES YAMUNA Power Limited
Illrd Floor, ‘A’ Block
Shakti Kiran Building
Karkardooma
Delhi-110032**

The tender document will be issued on all working days upto the date mentioned as above. The tender documents & detail terms and conditions can also be downloaded from the website www.bsedelhi.com. In case tender papers are downloaded from the above website, then the bidder has to deposit a separate demand draft covering the cost of bid documents.

1.2 POINTS TO BE NOTED

- 1.2.1 Contracts envisaged under this Tender are required to be executed in all respects up to the period of completion mentioned above.
- 1.2.2 Only those agencies, who fulfil the qualifying criteria as mentioned in clause 1.3 should submit the tender documents.
- 1.2.3 Tender document consists of the following:
- Request for quotation/ Notice Inviting Tender
 - Instructions to Bidders
 - General Terms & conditions
 - Scope of Work & specifications
 - Bill of Quantities/ Price Format
 - Formats and Annexures

1.2.4 The Contract shall be governed by the details listed in para 1.2.3 above.

1.2.5 BSES YAMUNA Power Ltd reserves the right to accept/reject any or all Tenders without assigning any reason thereof and alter the amount and quantity mentioned in the Tender documents at the time of placing purchase/Work orders. Tender will be summarily rejected if:

- Earnest Money Deposit (EMD) of value INR ₹ 3,08,000/- is not deposited in shape of FDR/BG drawn in favour of BSES Yamuna Power Ltd. Payable at Delhi.
- Tender document is downloaded from website and tender fees is not submitted.
- The offer does not contain "FOR NEW DELHI" price indicating break-up towards all taxes, duties & freight.
- Complete Techno-commercial details supported by relevant documents are not enclosed.
- If pre-bid meeting is not attended by the bidder
- Tender received after due date and time.

1.3 Qualification Criteria:

Pre qualification Technical criteria:

The prospective bidder must qualify all of the following requirements to be eligible to participate in the bidding.

Bidders who meet following requirements will be considered as successful bidder.

1. Bidder should have minimum experience of at least three years in professional photography of similar nature.
2. Bidder should have commercial set up with adequate photography studio equipments and laboratory for creating adequate back up of the videography done or should have tie up with any agency having such setup.
3. Bidder should have good credential in the field of similar filed of videography.
4. Bidder should have done similar commercial business and solid financial credential to afford initial investment in the field for deployment of professional videographers, as per requirement.
5. The bidder must be a contractor for providing Photography & Video Recording Services in the same or similar area of work having its office in NCT of Delhi or adjoining towns of NCR. The office should have fully fledged statutory compliance team. The Head/ incharge of this office should be competent enough to take all decision related to the contract. The agency should have requisite skills, knowledge, expertise, experience and system as per the requirement of the company and capability to act as Photography & Video Recording agency with trained and experienced person with requisite skill and knowledge to perform the function.
6. Bidder must have extensive experience of carrying out similar type of Contracts and must have executed a single contract order of minimum value one contract of ₹ 1 Crs or two contract of ₹ 56 Lac Each in the last three years. Bidder should have average

