

Tender Notification For

“NEW CONTRACTOR REGISTRATION

AND

REVALIDATION OF EXISTING CONTRACTORS

FOR SERVICES”

CMC/BR/26-27/FK/CR/AL/1356 Dt 30.04.2026

CONTRACTOR NAME: _____

CATEGORY : _____

SAP VENDOR CODE : _____

(For Existing Contractor)

REGISTRATION OF NEW CONTRACTORS/REVALIDATION EXISTING OF CONTRACTORS

- 1.1 BSES Rajdhani Power Limited (hereinafter referred to as “BRPL”) is engaged in the business of Distribution of Electricity in South and West Delhi.
- 1.2 BRPL intends for following activities:-
- a) Registration of new reputed and credible Contractors/companies engaged in ELECTRICAL / CIVIL WORKS/ IT/ ADMINISTRATION SERVICES for power distribution utilities.
 - b) Revalidation of existing Contractors
- 1.3 BRPL reserves the right to assess the capability and capacity of the company/firm independently in addition to the details/information furnished by the applicant. BRPL also reserves the right to accept/modify/relax any of the conditions while evaluation/assessment without assigning any reason thereof and/or to seek additional information, if required.
- 1.4 The Enlistment of new Contractors and Revalidation of existing Contractors shall remain valid for a period of 2(two) years from the date of expiry of previous registration/revalidation. BRPL shall only entitle him to be considered for issue of tender papers subject to the conditions laid down in each individual Notice Inviting Tenders as per the tendering process. The enlistment / registration shall not confer any right on the contractor either to be necessarily issued the tender papers or for award of work.
- 1.5 The bidders should submit all the relevant experience documents against subcategory applied and clearly specify the page nos. in the following table where such documents are available in the submitted bids, otherwise they are liable to be summarily rejected for that subcategory.
- 1.6 BRPL intends to register new contractors and revalidate existing contractors for following categories services :-
- **ELECTRICAL**
 - **CIVIL**
 - **ADMIN**
 - **IT**

REGISTRATION OF NEW CONTRACTORS/REVALIDATION EXISTING OF CONTRACTORS**CATEGORY: ELECTRICAL:**

S.No	Description- SUB CATEGORY	Applying For Yes/No	If Yes, Please mention the page numbers where the relevant experience documents are attached
1	33 / 66 KV EHV Schemes/O&M - Cable laying - Laying of 33/66 KV U/G cables.		
2	33 / 66 KV EHV Schemes/O&M – Tower line - Laying of 33/66 KV O/H conductor. - Erection of 33 /66 KV Tower Line.		
3	33 / 66 KV EHV Schemes/O&M - Grid - Erection testing commissioning of grid sub stations which includes ETC of Bas Bar, I/D & O/D panels, Isolators, breakers, Power transformers ,battery bank ,33 KV capacitor bank etc.		
4	11 KV HT / 0.4KV LV Schemes - Laying of HT / LT U/G cables. - Laying of HT / LT O/H conductors - Laying of HT / LT O/H AB cable - Installation of street light/High Mast -Erection testing and commissioning of 11 KV Substation work which includes ETC of 11 KV RMU , Distribution Transformers of all type, LT switch board , HT/ LT APFC panels ,feeders pillars & service pillars etc. - Trenchless work- Laying of cables through trenchless technology - Double Decker - Package Substation - Motorized RMU		
5	Grid AMC/ Transmission Line AMC - Maintenance For all Grid Sub Stations: regular, routine, preventive and predictive maintenance of 66/33 KV Grid Station/Sub Station, O/Head and U/Ground lines, attending to emergency Breakdowns, maintenance of Switch Yard and House Keeping of all the Grid Station.		

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6	Division AMC - Maintenance For 11kv Sub Station and O/H HV and LV lines. - Attending of break downs pertaining To S/Stn. - Attending of break down pertaining to L.T. And H. T Network. - Attending of No- Current Complaints. - Feeder Pillar & Services Pillar maintenance.		
7	MMG - New Installation/ replacement/ shifting of meters, any other meter and related work		
8	DT Cleaning/ Loss Reduction work		
9	Street Light Maintenance		
10	DT/HVDS meter installation & maintenance		
11	Transformer repair workshop		
12	ACB/RMU Workshop		
13	Outhouse Dist.transformer servicing/repairing work		
14	Outhouse Power transformer servicing/repairing work		
15	Electrical Equipment AMC		
16	Third party inspection services		
17	LT APFC/ HT APFC panels Maintenance AMC		
18	Battery/Battery Charger/ inverter maintenance		
19	Patrolling / Surveillance services		
20	Oil Testing		
21	Scada ITC / Maintenance services		
22	Meter testing / calibration		
23	FLC AMC		
24	GIS ITC / Maintenance services		
25	Meter reading & Bill Distribution		
26	Recovery activities		
27	Enforcement related Activities		

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28	Providing Manpower for Misc works: - Business Dept - Surveillance - Other dept		
29	Other Miscellaneous Electrical Services		

REGISTRATION OF NEW CONTRACTORS/REVALIDATION EXISTING OF CONTRACTORS**CATEGORY: CIVIL:**

S.No	Description- SUB CATEGORY	Applying For Yes/No	If Yes, Please mention the page numbers where the relevant experience documents are attached
1.0	Construction:		
1.1	Construction of 66 KV and 33 KV Grid Stations and 11 KV Sub Stations. <ul style="list-style-type: none"> ➤ -Control room building. ➤ Compound/ boundary wall and fencing (Barbed wire / Concertina coil / IRC jaali). ➤ Equipment's and Gantry foundations. ➤ Power cable Trenches. ➤ Internal cement concrete roads. ➤ Yard development. ➤ Switchgear Room. ➤ Transformer Room. ➤ Steel Kiosk. 		
1.2	Construction of residential structures. <ul style="list-style-type: none"> ➤ Construction of residential flats. 		
2.0	Maintenance <ul style="list-style-type: none"> ➤ Maintenance of Office buildings (Zonal office and District office), warehouse & stores. ➤ Maintenance of Residential colony / Sub Station Flats. ➤ Maintenance of sub station buildings.(Pole / plinth mounted substation , Steel KIOSKS and Yards) ➤ EHV grids civil maintenance works. 		
3.0	Road Restoration. <ul style="list-style-type: none"> ➤ Restoration of roads after laying of power cables. 		
4.0	Interior renovation. <ul style="list-style-type: none"> ➤ Interior work related to office 		

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	renovation.		
5.0	Consultancy : Third party quality inspection, as-built drawings, construction, design, architecture , plumbing & firefighting system etc.		
6.0	Soil Testing		
7.0	Surveying		
8.0	Retrofitting		

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S.No	Description- SUB CATEGORY	Applying For	If Yes, Please mention the page numbers where the relevant experience documents are attached
		Yes/No	
1	Manpower for various works		
a	Housekeeping and allied services in various divisions, offices and Housing colonies in BRPL.		
b	Office boy services in various divisions and offices in BRPL.		
c	Fleet Management (Drivers) for various divisions in BRPL.		
d	Providing security manpower for various offices in BRPL.		
2	Printing and Photocopy services		
a	Providing Energy bill printing services for consumers in BRPL.		
b	Photocopy services in BRPL		
c	Stamp & Banner printing services in BRPL.		
3	Supply of water		
a	Supply of Raw Water in various divisions.		
b	Supply of Drinking water in various divisions.		
4	Catering Services		
a	Canteen Services.		
b	Supply of Food for training centers in BRPL		
c	Tea/ Coffee Vending machines Services		
5	Providing Call Center services in BRPL.		
6	Hiring of Vehicles in BRPL.		

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7	Fitness Charges of Vehicles.		
8	Photography/Videographer for Enforcement Team in BRPL.		
9	Pest Control Services		
10	AMC of Lifts installed at various offices in BRPL.		
11	AMC of Air-conditioner in various divisions.		
12	Annual Health Checkup of Employees		
13	CSR Activity in BRPL		
14	Record Keeping Services in BRPL.		
15	Providing Training services in BRPL.		
16	Consultancy Services in BRPL.		
17	AMC of Fire Extinguishers in BRPL.		

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CATEGORY: IT :

S.No	Description- SUB CATEGORY	Applying For Yes/No	If Yes, Please mention the page numbers where the relevant experience documents are attached
1	Providing of MPLS connectivity to various offices, Grids, Divisions, complaint centers etc. - Providing MPLS connectivity, primary & secondary, for 2MB,4MB,6MB,10MB to offices as per the requirement.		
2	Development of software- - Software for mobile application. Data analysis software, vendor management software etc.		
3.	Development of mobile Application		
4.	Survey , data collection etc		
5.	Customer Relation Management		
6.	Advance Analytics system		
7.	SMS push and pull services		
8.	Intermediary for bill collection - Bill collection through credit card, debit card, mobile wallets, cash, net banking, IMPS,ECS,EBPP,BBPS,kiosks,retail erd etc.		
9.	Hiring of POS machine.		
10.	Hiring of drop box.		
11.	Providing manpower for IT services - Software services & infrastructure services.		
12.	Outsourcing of IT services		

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13.	Website Maintenance		
14.	Hiring of Printers for various divisions and offices		
15.	Online reputation management/ social media campaigning		
16.	Consultancy for audit for ISO certification		
17.	Providing of wifi solution		
18.	AMC of Telephones/ EPABX		
19.	AMC of software – - Call billing software, software for server(sunsolaris) etc.		
20.	AMC of Avaya Telecom System		
21.	AMC of UPS, Printers, Note Counting Machine, Desktop, plotters and Servers (SAP, Oracle, DELL and HP).		
22.	AMC of CISCO/ HP Switches and routers.		
23.	AMC of Queue Management System		
24.	AMC of Fire Suppression & Access Control.		
25.	AMC of CCTV cameras		
26.	AMC of SAP Licenses		

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GENERAL GUIDELINES

- 2.1 The hard copy of the tender document for Registration/Revalidation, along with a pen drive containing soft copies of the supporting documents and the DD, shall be submitted at the following address:
- Head of Department,
Contracts & Material Deptt,
BSES Rajdhani Power Ltd,
1st Floor, C Block,
BSES Bhawan, Nehru Place,
New Delhi 110019.
- 2.2 The forms should be complete in all respect along with supporting documents and should comprise of:
- a. Tender documents and soft copy of **Registration/Revalidation Form** and **Annexure-A** can be downloaded from BRPL official website www.bsesdelhi.com.
 - b. Downloaded tender documents and forms shall be duly filled manually, signed and stamped, and page-numbered. The hard copy of tender document shall be submitted along with a pen drive containing soft copies of all supporting documents as specified in the Registration/Revalidation Form, Annexure-A, and any other applicable documents. The required documents are available on the BRPL official website (www.bsesdelhi.com).
 - c. Separate forms along with supporting documents shall be submitted for items (as per sl. No 1.5 above) applied for.
 - d. Non-refundable Demand Draft of Rs 1180/- drawn in favour of "BSES Rajdhani Power Limited" payable at Delhi
 - e. **Due date of submission: 20.05.2026,15:30 HRS**
- 2.3 Short listing and grading of Contractors would be carried out depending on various criteria including Technical competence, financial capability, workmanship including quality of work carried out in the past, resource capability, adherence to safety and statutory requirements etc.
- 2.4 A CONTRACTOR may apply for enlistment/revalidation for one or more than one Category services (Electrical, Civil, Admin & IT). However, necessary supporting documents shall be submitted along with each application.
- 2.5 Incomplete applications and applications not accompanied with supporting documents are liable to be rejected.
- 2.6 BRPL shall upload the result in official website www.bsesdelhi.com.
- 2.7 BRPL reserves the right to following:-
- a. Limited number of Contractors for particular services. The decision of BRPL shall be final and binding on the CONTRACTOR.
 - b. Reject registration/revalidation at any stage without assigning any reason thereof.
 - c. Interpret, infer and analyze the data/supporting documents given as per the company norms.
- 2.8 BRPL reserves the right to ask for additional information/supporting documents/ facility assessment.

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2.9 The credentials/information etc shall be furnished strictly as per format enclosed. If required additional sheet may be enclosed as per format.

2.10 **Eligibility Criteria:**

1. Total cumulative value of work awarded in the FY 23-24, FY24-25 & FY25-26.
2. Highest value of work executed in similar nature of work in the FY 23-24, FY24-25 & FY25-26.
3. Total value of work awarded in similar nature of work for the category chosen in the FY 23-24, FY24-25 & FY25-26.
4. Turnover.
5. Total billing done in the FY 23-24, FY24-25 & FY25-26.

For the above Points 1 to 3, the vendor shall submit an undertaking on their company letterhead as a self-declared document.

Vendor has to submit CA Certificate along with Balance sheet as a supporting for the above Point No – 4 & 5.

Enlistment of an individual in corresponding category may also be done based on his Technical Qualification in lieu of experience of completion of works in last 3 years, but other eligibility criteria remaining the same.

The financial soundness shall be judged on the basis of the Balance Sheets and Banker's certificate or the working capital certificate, as the case may be, issued by the Bankers of the contractor. Such certificate shall be issued by a scheduled/nationalized bank and shall be submitted, in original.

2.11 **Removal from the approved list:**

The name of the contractor may be removed from the approved list of contractors, by the enlisting authority, if he:

- a. Has, on more than one occasion, failed to execute a contract or has executed it unsatisfactorily; or
- b. Is proved to be responsible for constructional defects in two or more works; or
- c. Persistently violates any important conditions of the contract; or
- d. Fails to abide by the conditions of enlistment; or
- e. Is found to have given false particulars at the time of enlistment; or
- f. Has indulged in any type of forgery or falsification of records; or
- g. Changes constitution of the firm or Individual or changes the name of the firm without prior approval of the enlistment authority; or
- h. Changes permanent address / business address without intimation to the enlistment authority; or
- i. Is declared or is in the process of being declared bankrupt, insolvent, wound up, dissolved or partitioned; or
- j. Persistently violates the labour regulations and rules; or
- k. Is involved in complaints of serious nature received from other departments which prima facie appear to be true; or
- l. Default in settlement of tax dues like income tax, contract tax, sales tax, octroi, duties etc.; or

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- m. Ceases to fulfill eligibility criteria based on which enlistment/revalidation was done; or
- n. Is considered not required to be in list of BSES Rajdhani Power Limited for any other reason considered fit by enlistment authority; or
- o. Does not start the work after the same is awarded to him on three occasions.
- p. Violations of statutory or safety requirements

2.12 BID SUBMISSION

The bidders are required to submit the bids through online vendor registration portal of BRPL.

- o Non refundable Demand Draft of Rs 1180/- is to be submit at BRPL office before bid due date.
- o Contractor Registration Form(s), duly filled in along with all supporting documents and credentials, shall be submitted. Separate registration forms, along with the respective supporting documents for each item applied for (as per Sl. No. 1.5 above), shall also be provided in the pen drive.

ADDITIONAL INFORMATION

- 1) The bidder should also upload additional information along with the supporting documents as per **ANNEXURE A**.
- 2) The file format is PDF only, any other format are not accepted.
- 3) Registration form, **Annexure A**, to be filled manually and to be submitted.
- 4) If any additional documents are to be submitted by the contractor, they may be included as an annexure, clearly indicating the relevant clause number, and submitted along with the other documents
Ex:- Annexure-REGISTRATION/REVALIDATION FORM-Clause H – Works Address
- 5) Please name the file soft copy in the pen drive clear and easily understandable manner for verification purposes.

REGISTRATION OF NEW CONTRACTORS/REVALIDATION EXISTING OF CONTRACTORS**REGISTRATION/REVALIDATION FORM**

REGISTRATION APPLIED FOR: Service _____ (New Contractors)

VALIDATION APPLIED FOR: services _____ (Existing Contractors)

1. GENERAL INFORMATION				
NAME OF COMPANY				
POSTAL ADDRESS				
COUNTRY				
CONTACT PERSON & DESIGNATION		NAME		DESIGNATION
TELEPHONE		FAX		E-MAIL
Constitution of Firm::	Proprietary	Partnership	Pvt. Ltd.	Public Ltd.
Private Owners	[] Union		[] Non-Union	
B. Nature of Business :	ELECTRICAL	CIVIL	IT	ADMIN
What portion (%) of your work is for?				
Government Agencies			Private Owners	
C. Number of Employees (All Facilities): Engineer : _____ Diploma/Supervisory: _____ Skilled : _____ Unskilled : _____ Others : _____				
d. Name of Proprietors/Directors/Partners :				
1. 2. 3.				
E. Organization Structure : Enclosed []YES []NO				
F. Application type [] First Time [] Renewal				
G. Is your organization involved in litigation currently : []YES []NO				
H. Works Address	1. Works 1	2. Works 2	3. Works 3	
I In case of existing CONTRACTOR, indicate CONTRACTOR Code :				
2. FINANCIAL INFORMATION (This Section Must Be Completed For Consideration)				

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A. Company Registration No : _____ (Memorandum and Article of Association enclosed) In Business Since (Year of establishment): _____				
B. Annual Turnover (Last 3 Years)				
Financial Year	Annual Sales(In Rs Lakhs)	CA Certified copy attached(YES/NO)	Balance Sheet enclosed(YES/NO)	
2023-24				
2024-25				
2025-26				
c. Banker(s) : i) _____ Branch/Address : _____ ii) _____ Branch/Address : _____				
D. Can You Furnish a Performance Bond? <input type="checkbox"/> YES <input type="checkbox"/> No If Yes, Indicate Limits <input type="checkbox"/> upto Rs.250,000 <input type="checkbox"/> upto Rs.500,000 <input type="checkbox"/> upto Rs.1,000,000 <input type="checkbox"/> up to Rs.25,00,000 <input type="checkbox"/> Above Rs. 25,00,000				
E. Solvency Certificate from Bankers : Enclosed <input type="checkbox"/> YES <input type="checkbox"/> No				
PAN NO	GST NO.		P.F. Registration no	
E.S.I. Registration no				
Electrical License No. (if applicable) : (Issued by Delhi State				
3. LIST OF KEY PERSONNEL (as applicable)				
A. General Manager		B. Design Manager		
C. Sales Manager		D. QA/QC Manager		
E. Production Manager		F. Any other(PI specify)		
4. PAST EXPERIENCE DURING LAST 3 YEARS (Relevant Services applied for)				
Customer	WO No & date	Nature of Work	Order Value	PO Copy & Performance Certificate enclosed (YES/NO)
Attached Annexure clearly mentioning clause no. in Case of insufficient space				
5. JOBS IN HAND/IN PROCESS (Relevant to item applied for)				

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Customer	PO No & date	PO Copy enclosed (YES/NO)

Attached Annexure clearly mentioning clause no. in Case of insufficient space

6. Details of Equipment

Equipment Description /	Equipment Type	Year of Purchase	Total Cost of Line Item(s) in Rs

Attached Annexure clearly mentioning clause no. in Case of insufficient space

Enclosures: Please mention uploaded form location and page no in forms filled manually.**[Please put a tick (✓) mark, if the relevant document(s) are enclosed]**

a)	An Electrical License issued by Delhi State. (Applicable in case of Electrical Contracts only).	
b)	PF Code No. (All employees to have PF A/c No. under PF every Act, 1952).	
c)	ESI Registration No. (All employees to have a temporary or permanent ESI Card as per ESI Act.)	
d)	GST Registration No.	
e)	PAN No	
f)	LABOUR LICENSE No. issued under Contract Labour Act (R & A) 1970 (applicable for working contractors)	
g)	Audited Balance Sheet and Profit & Loss A/C for the last 3 years.	
h)	Copy of blank Cheque leaf duly cancelled.	

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i)	Bank Credit Limit issued from the Bank in current Financial Year.	
j)	Turnover certificate issued by Chartered Accountant for the last three Financial Years.	
k)	PF annual return copy for last financial year	
l)	ESI half yearly return copy for last financial year	
m)	Power of Attorney attested by Notary Public	
n)	Work completion/ Performance certificate issued by contractor's client	
o)	Order copies in support of work experience	
p)	Brief bio-data of all Engineers / Technicians	
q)	Manpower list on payroll for FY 24-25 & FY 25-26	

Note: If contractor wants to share more Information, enclosed separately as annexures.

Also, the Contractor must follow:

- a. Workman compensation & Third party Insurance Policy before start of work at his own cost
- b. To follow all Statutory Compliances like, Minimum Wages Act , PF ACT, ESI Act, Bonus ACT, Leave slary etc prevailing in the state
- c. Salary/ Wages to be distributed in presence of Company's representative not later than 7th of each month.
- d. To maintain Wages- cum – Attendance Register.
- e. To maintain First Aid Box at Site
- f. Wages disbursement through ECS Only
- g. All manpower to be covered under Accidental insurance Policy before commencing any work in BRPL

Note: BSES Rajdhani Power Limited reserves the right to reject this Enlistment at any stage without assigning any reason.

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DECLARATION BY CONTRACTOR

I hereby confirm that:

- i) **No** Employee or direct relation of any employee of BSES Rajdhani Power Limited. is in any way connected as Employee / Consultant / Advisor / Director / Partner etc. with the Contractor.
- ii) **If any** Employee or direct relation of any employee of BSES Rajdhani Power Limited is in any way connected as Employee / Consultant / Advisor / Director / Partner etc. with the Contractors we will submit the BSES Rajdhani Power Limited Employee Name, Employee Code to Contracts Division for further approval.

Name of Employee (in BSES RAJDHANI POWER LTD.):

Employee Code:

- iii) I declare that the information furnished above is correct to the best of my Knowledge.
- iv) I undertake to inform you at the earliest any change in details mentioned above.

(Signature of Proprietor/Partner/Chief Executive)

Name (in Capital Letter)

Place:

Date

_____Stamp of Company_____

REGISTRATION OF NEW CONTRACTORS/REVALIDATION EXISTING OF CONTRACTORS**ANNEXURE-A**

Request for Information - Contractors		
S.NO	Description	Details
1	Name of the Company	
2	Registered office Address	
3	Site office Address (if any)	
4	Name of the Proprietor	
	Mobile No.	
	email id for correspondence	
5	Name of the Key Person	
	Mobile No.	
6	Statutory Registrations	
	Electrical License No.	
	Labour License No.	
	PF Regn. No.	
	GST No.	
	ESI Regn. No.	
	PAN No.	
7	Bank Details	
	Name of the Banker	
	A/c No.	
	IFSC code	

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8	Details of Accidental Group Insurance Policy for the employees	
	Name of the Insurer	
	No. of employees covered	
	Sum Assured per employee	
9	Details of manpower available under your own company roll	
	Engineer	
	Lineman	
	Asst Lineman	
	Cable jointer	
	Fitters	
	Supervisors	
	Safety engineer	
	Labour	
	Others (Pls mention)	
10	Details of equipments / machinery* / vehicles/ Tools & Plants available. Pls mention , make, year, capacity, quantity, working condition etc (may attach separate sheets) testing equipments / tower cranes / ladder (*Trenchless machine / Cable maulers /fitted vans / welding machines etc.). Attach separate sheet if required.	
11	Safety records	

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	No. of accidents (if any) during the last 3 years	
	No. of fatal accidents (if any) during the last 3 years	
	List of safety gears/ PPE available:	
12	Last 3 FY Turnover in Rs Lakhs	
	2023-24	
	2024-25	
	2025-26	
13	Solvency capability in Rs Lakhs	
14	Value of contracts (Rs lakhs) executed in BRPL only	
	2023-24	
	2024-25	
	2025-26	
15	Details of penalty levied against fraud / bribery / vigilance cases in the past if any in BRPL / BYPL	
16	Details of major works (Single order of value more than Rs. 25 lakhs) executed in BRPL with value (AMC, EHV Scheme, 11 KV Scheme, Recovery / Enforcement / DT cleaning / MMG / Street Lighting etc.)	

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17	Details of major works (Single order of value more than Rs. 25 lakhs) executed in other companies (BYPL / NDPL / UPPCL / Other Utilities during last 3 years (Work type, Value)	
18	Preferred Work Area in BRPL (Circle /Division)	