

Notice for

Expression of Interest (EOI)

for

COMPREHENSIVE OPERATION AND MAINTENANCE CONTRACT PROVIDING AMC and RETROFITTING SERVICES TO OPTIMIZE PLANT HEALTH AND ENSURE EFFICIENT GENERATION FROM ROOFTOP SOLAR INSTALLATIONS OF BRPL CONSUMERS.

EOI NO: CMC/BR/25-26/FK/CR/SL1285. Dated 19.05.2025

Due Date & Time for Submission of Tender: 26.05.2025, 15:00HRS

Date and Time of opening: 26.05.2025, 15:45 HRS

BSES RAJDHANI POWER LIMITED,

BSES Bhawan, Nehru Place, New Delhi-110019

Corporate Identification Number:

U74899DL2001PLC111527

Telephone Number: 011-49207235

Website: www.bsesdelhi.com

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BPPPL

SECTION I
INSTRUCTIONS TO BIDDERS

- 1.1 BSES Rajdhani Power Limited (hereinafter referred to as “BRPL”) is engaged in the business of Distribution of Electricity in 2 circles (West & South) covering 23 nos. divisions.

BSES Rajdhani Power Limited (BRPL), a leading power distribution company in Delhi, is inviting Expressions of Interest (EOI) from experienced and qualified vendors for empanelment to provide Annual Maintenance Contract (AMC) and related support services for rooftop solar PV systems installed across its consumer base.

- 1.2 BSES Rajdhani Power Limited intends the following activities:

“COMPREHENSIVE OPERATION AND MAINTENANCE CONTRACT PROVIDING AMC AND RETROFITTING SERVICES TO OPTIMIZE PLANT HEALTH AND ENSURE EFFICIENT GENERATION FROM ROOFTOP SOLAR INSTALLATIONS OF BRPL CONSUMERS.”

- 1.3 The bidder must qualify the requirements as specified in SECTION-II. The interested bidders are required to submit documents in support of the qualifying requirement.

- 1.4 Schedule & Tender details:

Cost of Tender form (Non-Refundable)	₹ 1180/-
Tender documents on sale	19.05.2025
Date & time of Submission of Tender	26.05.2025 till 15:00 HRS (For details ref Clause No.1.6 Offer Submission)
Date & time of opening of Tender	26.05.2025 at 15:45 HRS

The tender document can be obtained from address given below against submission of non-refundable demand draft of **Rs.1180/-** drawn in favour of BSES Rajdhani Power Ltd, payable at Delhi. The tender papers will be issued on all working days.

- 1.5 Offers will be received up to **26.05.2025, 03:00 PM** at the address given below. The bids shall be opened on **26.05.2025, 03:45 PM**. It is the sole responsibility of the bidder to ensure that the bid documents reach this office on or before the last date & time:

Head of Department
Contracts & Material Deptt.
BSES Rajdhani Power Ltd

**1st Floor, C Block
BSES Bhawan, Nehru Place
New Delhi – 110019**

The tender papers will be issued on all working days upto the date mentioned above. The tender documents & detail terms and conditions can also be downloaded from the website www.bsesdelhi.com. In case tender papers are downloaded from the above website, then the bidder has to enclose a separate demand draft covering the cost of bid documents.

1.6 Offer Submission

The bidders are required to submit the bid in **one original + one copy** to the following address

**Head of Department
Contracts & Material Deptt.
BSES Rajdhani Power Ltd
1st Floor, Tender Room, BSES Bhawan
Nehru Place
New Delhi-110019**

The bids shall be furnished in sealed envelopes super scribing **EOI No., DUE DATE OF SUBMISSION**. The same shall be submitted before the due date & time specified

- 1.7 BSES Rajdhani Power Limited reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at anytime prior to finalization of enlistment, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Company's action.
- 1.8 After bid evaluation, the list of qualified bidders will be posted on BSES website.
- 1.9 BRPL reserves the right to assess the capability and capacity of the company/firm independently in addition to the details/information furnished by the applicant. BRPL also reserves the right to accept/modify/relax any of the conditions while evaluation/assessment without assigning any reason thereof and to seek additional information, if required.
- 1.10 Short listing of vendors would be carried out depending on various criteria including Technical competence, financial capability, workmanship including quality of work carried out in the past, resource capability, adherence to statutory requirements etc.
- 1.11 Incomplete applications and applications not accompanied with supporting documents are liable to be rejected.
- 1.12 BRPL reserves the right to ask for additional information/supporting documents as and when required.

1.13 TIME SCHEDULE

The bidders should complete the following within the dates specified as under:

S. No.	Steps	Comprising of	Due date
1	Submission of Bid	Non-refundable demand draft for Rs. 1180/- In case the forms are downloaded from the website Documentary evidence in support of qualifying criteria Any other relevant document	26.05.2025

Contact Person:

Address	Name/ Designation	E-mail Address / Phone Number
Technical		
BSES Rajdhani Power Ltd BSES Bhawan, Nehru Place, New Delhi – 110019.	Mr.Vikas Arora Head-KCC	Vikas.Arora@reliancegroupindia.com 011-4910 7014
	Mr.Ravikant Bhasker Sr.Mamager	Ravikant.Bhaskar@reliancegroupindia.com 011-4920 7703
	All technical queries shall also be marked copy to Commercial team as per the details below.	
Commercial		
C&M Dept, 1st Floor, C Block, BSES Rajdhani Power Ltd BSES Bhawan, Nehru Place, New Delhi – 110019.	Mr.Sanjeev Latwal	Sanjeev.Latwal@reliancegroupindia.com / 011-4920 9281
	Mr.Bhaskar Chattopadhyay AsVP – (Contracts)	Bhaskar.Chattopadhyay@reliancegroupindia.com / 011-4910 7402
	Mr. Amitava Nandi Head – (Contracts)	Amitava.Nandi@reliancegroupindia.com / 011-4920 9619

- EOI shall be prepared and submitted in accordance with instructions in this document.
- BRPL reserves the right to request for any additional information.
- Sub-contracting of any or all part of the work is not permissible.
- The ***bidding process would be limited*** to the firms which submit a response to the EOI.
- The bidders shall submit bid proposals in response to the tender enquiry, which will be separate from the EOI response.
- BRPL reserves the right to accept/reject any or all EOIs without assigning any reason and to

- modify the scope or conditions at any time.
8. Interested vendors shall submit their EOI containing:
- Company profile and legal registration documents
 - Experience and project portfolio
 - Relevant certifications and authorizations
 - Proposed team and deployment model
 - Declaration of compliance with scope and terms
 - Contact details of the authorized signatory

8 Empanelment Tenure:

The empanelment shall be valid for a period of one year from the date of MoU execution, extendable for 2 years based on mutual consent and vendor performance

SECTION – II
ELIGIBILITY & EVALUATION CRITERIA

The prospective bidder must meet all of the following qualifying requirements to be eligible to participate in the bidding.

2.1 Technical QR:

Interested vendors must:

- Be a registered legal entity as a single entity or Consortium through an agreement between the entities in India
- Have minimum 3 years of experience in Installation/maintenance of rooftop solar systems.
- Must have provided Installation/maintenance Services for rooftop solar systems for at least 50 installations or a cumulative capacity of 250KWp
- Must have at least 5 Nos of qualified personnel having Diploma in Electrical Engg& having minimum 2 years of experience in this Solar rooftop Installation/maintenance.

• **Financial QR:**

- (i) The average annual turnover of the Bidder, in the financial years (i.e., FY 24-25, FY 23-24 & FY22-23) should not be less than Rs 1 Crore. The bidder shall submit the Annual Turnover Certificate for these years duly certified by a Chartered Accountant. The Turnover certificate must have a UDIN Number. In case the audited balance sheet is not available with the bidder for FY 24-25, the bidder shall submit the audited balance sheet for FY 21-22 or turnover certified by the auditor of the firm for FY 24-25.
- (ii) The bidder should have a positive net worth as of the last day of the preceding financial year on the date of bid submission. The bidder shall submit the Certificate of Net Worth duly certified by a

Chartered Accountant for the financial year 2024-23. The Net worth certificate must have a UDIN Number.

- (iii) Bidder should have valid Registration of GST & PAN.
 - (iv) Bidder should fulfil all statutory compliances like PF, ESI registration, etc.
 - (v) Bidder should have Valid Electrical License for National Capital territory of Delhi
 - (vi) Entities that have been currently debarred/blacklisted by any Private/central/state government institution including electricity boards in India, any of the DISCOM in India, lacks qualifying pre-requisites to participate in this tender will not be considered. Accordingly, an undertaking by the Authorized Person along with other documents to be provided by the bidder on its letter head in this regard, confirming in clear terms, that the contractor has not been debarred/blacklisted as on the date of submission of the bid. Bidders who is currently debarred/ blacklisted/ suspended by BRPL will not be considered in this tender.
 - (vii) The bidder should give an undertaking by the Authorized Person on their letterhead that all the documents/certificates/information submitted by them against the tender are genuine/true/correct and the copies of documents have been made from the original document/s. Further, in case any of the documents/certificates/information submitted by the bidder is found to be false or forged, BRPL at its sole discretion shall be free to take all actions as permitted under law, and disqualification from participation in the future tenders of BRPL & Its group companies for indefinite period or period as may be decided by BRPL.
 - (viii) The bidder should submit an undertaking for “No Litigation” / no legal case is pending with BRPL or its Group Companies. Bidders having any litigation/ legal case pending with BRPL shall not be considered qualified for this tender.
- **Other Requirements:**
 - (a) Company reserves the right to carry out technical capability/ infrastructure assessment of the Bidders by factory/office/site inspection or by any other means and company's decision shall be final in this regard.
 - (b) The bidder shall submit all necessary documentary evidence to establish that the Bidder meets the above qualifying requirements including but not limited to following:
 - i. Last three Financial Years (FY 22-23, FY 23-24 & FY 24-25) audited financial statement. In case audited balance sheet of FY 24-25 is not available then bidder can submit provisional balance sheet for FY 24-25 along with UDIN based CA certificate.
 - ii. In case the audited balance sheet is not available with the bidder for FY 24-25, the bidder shall submit the audited balance sheet for FY 21-22 or turnover certified by the auditor of the firm for FY 24-25.
 - iii. Bidder to submit UDIN based CA Certificate showing NIL dues towards Statutory Liabilities, including GST, Taxation, PF, ESI, or any other dues Statutory in nature for the period upto 31.03.2025, herein collectively called as “Statutory dues” and there is no liability over the bidder relating to deposition of such statutory dues.
 - iv. Details of formation/registration of the firm (Proprietary/ Partnership) or Company along with all relevant details)
 - v. Memorandum & Articles of Association of the Company/ Partnership Deed of the Firm /other registration documents, as applicable

- vi. Organization Chart of the Bidders Company/organization
 - vii. Organisation chart for execution of the contract comprising of Technically Qualified manager, Safety officer as per CEA guidelines, HR manager, Diploma / Graduate Engineers etc.
 - viii. Experience details with credentials
 - ix. Number of Employees & necessary details
 - x. Details of office/s in Delhi, Details of Registered and Corporate offices and details of other offices/establishments in India.
 - xi. Work order copies along with performance certificates in support of relevant experience
 - xii. Turnover certificate issued by CA (along with UDIN no.) for the last three Financial Years.
 - xiii. Networth certificate as elaborated in financial QR
 - xiv. List of pending litigation with government/other institution on account of executing any order.
 - xv. Copy of ESI/PF Registration certificate
 - xvi. Copy of PAN/GST no.
 - xvii. Copy of GST Return of last Financial Year.
 - xviii. Copy of valid Electrical License
 - xix. Non-Disclosure Agreement (NDA) as per format attached
 - xx. Bidder's details as per format attached
 - xxi. An undertaking to provide all Tools & Plants , PPEs as per tender scope
- (c) The bidder should enclose performance certificates in support of relevant experience.
- (d) For Existing vendors of BRPL, the evaluation will also include the performance in the existing contracts via-a-vis performance in terms of HR issues, all statutory Compliance parameters and wages disbursement by Vendors. BRPL reserves the right to qualify or disqualify their bid based on the contract performance despite them meeting the above-mentioned qualification requirements.
- (e) BRPL may ask for such other documents as it deems fit for substantiating/ justifying the submissions made by the bidder.

SECTION-III

SCOPE OF WORK

1. Project Objective:

The objective of this EOI is to identify and empanel eligible vendors for providing AMC and retrofitting services to optimize plant health and ensure efficient electricity generation from rooftop solar installations of BRPL consumers.

2. Scope of Work: The scope of work essentially consists of following: -

- 2.1** Conduct one-time technical inspection and evaluation of consumer rooftop solar plants.
- 2.2** Module cleaning with minimum 12 Cleaning Cycles p.a. which shall include visual inspection and electrical checking of PV modules; SCB/SMB, Inverters, LT panels, cable and connectors.
- 2.3** Quarterly Module tightness to Module Mounting Structures.
- 2.4** Remote Monitoring Service on mobile app to customer and Discom
- 2.5** Clearing vegetation, shading from nearby trees, plants etc.
- 2.6** Checking electrical connections, string current, voltage, DC side, earthing etc.
- 2.7** Checking Inverter functionality and settings.
- 2.8** Management of repairs /upgrades along with cost estimates & undertake retrofitting works subject to consumer consent.
- 2.9** Warranty Claim Assistance.
- 2.10** Breakdown Maintenance in case of faults
- 2.11** Coordinate with BRPL for consumer invoicing and service execution.

3. Service Level Parameters

- Generation guarantees as identified during initial *site assessment*.
- Breakdown Service within 48 hours.

4. Penalties Applicable

S.No	Description	Payment
1	Achievement of agreed generation guarantees	100%
2	Achievement of agreed generation guarantees between 100%-95%	90%
3	Achievement of agreed generation guarantees between 95%-90%	80%
4	Achievement of agreed generation guarantees < 90%	No Payment

- For any non- achievement of Breakdown service within 48 hours penalty of Rs.1000/- per instance of default will be charged.